

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Canowindra, on
Wednesday, 11 December 2024, commencing at 10.05am**

Present

Cr. Andrew Rawson	(Chairperson)	Cabonne
Cr. Paul Best		Weddin
Cr. Marlene Nash		Cabonne
Cr. John Newstead		Blayney
Cr. Jan Parlett		Weddin
Charlie Harris	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
James Beattie	(Project Manager)	
Achal Deo	(Governance & Executive Support Officer)	
Katy Henry	(Intentus)	

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS**24/102 RESOLVED:**

That a leave of absence be granted to Cr. Craig Gosewisch following receipt of an apology for non-attendance.

(Cr. Best/ Cr. Newstead)

5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**24/103 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 16 October 2024, being numbers 24/085 to 24/101 inclusive, be confirmed.

(Cr. Palett/ Cr. Nash)

6. MATTERS ARISING FROM PREVIOUS MEETINGS

The General Manager updated the meeting regarding the customer service survey which has commenced in the water supply areas. The survey has been undertaken by the consultant and first draft will be ready before Christmas. The final draft will be ready by February 2025 to assist with the Integrated Planning and Reporting process.

7. DISCLOSURES OF INTERESTS

Nil

8. PUBLIC FORUM

Nil

9. CHAIRPERSON'S MINUTES

9.1) CENTRAL JOINT ORGANISATION BOARD MEETING AND PARLIAMENT VISIT

24/104 RESOLVED:

That the Chairperson's Minute, as read, be accepted and the contents therein be noted and endorsed.

Proceedings in brief:

To note: The Chairpersons minute was not authored by the General Manager but was submitted by the Chairperson for inclusion to the CTW Infocouncil system by the General Manager as the Chairperson does not have system access to CTW Network.

The Chairpersons minute did not require actions to be endorsed and is for information purposes.

10. COUNCILLOR REPRESENTATION

Cr. Rawson represented CTW at the following:

- Roundtable discussion with Shadow Minister, Steph Cooke MP and Opposition Leader, Honourable Mark Speakman – Cowra – 6 November 2024
- CNSWJO Board Meeting – Sydney – 13 November 2024
- Parliament visits – Canberra – 14 November 2024

Cr. Nash and Cr. Gosewisch represented CTW at the following:

- 2024 Annual Conference – Tamworth - 17th to 19th November 2024

11. NOTICES OF MOTION

Nil

12. REPORTS OF STAFF

Proceedings in brief:

Items 12.5 annual financial statements and auditors report year ending 30 June 2024 was brought forward as the first item of reports of staff to allow the presentation by Katy Henry of Intentus.

12.5) ANNUAL FINANCIAL STATEMENTS AND AUDITORS REPORT YEAR ENDING 30 JUNE 2024 (FM.FR.1)

24/105 RESOLVED:

That Council receive the 2023/24 Financial Statements and Auditors Reports.

(Cr. Newstead/Cr. Nash)

Carried.

Proceedings in brief:

Katy Henry from the Intentus presented a report on the 2023/2024 Financial Statements and Audit Reports. Katy took questions from Councillors regarding the financial performance of Council.

Katy Henry left the meeting at 10.55am

Proceedings in brief:

Prior to item 12.1 the General Manager informed Council of the resignation of the Director Operations and Technical Services, Noel Welham on 6th December 2024. The General Manager acknowledged the substantial contributions that Noel had made at CTW over his 6.5 years at Council. In particular it was noted his involvement with the renewal of Trunk Main K (Gooloogong to Grenfell), renewal energy projects at Carcoar Water Treatment Plant and Canowindra Pump Station, and the Carcoar 12ML Reservoir. It was also noted Noel's involvement and development of CTW's telemetry system over a period of approximately 30 years.

The Chairperson endorsed the General Managers comments on behalf of Council and wished Noel all the best for the future.

12.1) TRANSITION TO IP&R (WS.AG.2)

24/106 RESOLVED:

That Council note the report on Transitioning Council's Local Water Utility Strategic Planning from Integrated Water Cycle Management to Integrated Planning & Reporting and

1. note the advice from the Central NSW Joint Organisation (CNSWJO) regarding the priority of transitioning Council's Local Water Utility Strategic Planning from Integrated Water Cycle Management (IWCM) to Integrated Planning & Reporting (IP&R);
2. note that this transition is supported by a Practitioner's Toolkit developed by the CNSWJO with the support of the NSW Government and with advice from the Department of Climate Change, Energy, the Environment and Water (DCCEEW);
3. support CNSWJO advocacy on a sensible approach to the Department of Climate Change, Energy, the Environment and Water Regulatory and Assurance Framework;
4. commence the transition process for LWU Strategy; and
5. write to DCCEEW and the Minister for Water stating that this is the intention of Council.
6. Provide in principal support to continue to work with DCCEEW in respect to strategic project funding under the Safe & Secure Water Program and report to the February Council meeting.

(Cr. Newstead/ Cr. Parlett)

Carried.

Proceedings in brief:

The General Manager informed the Council of a late item regarding a funding opportunity from the Department of Climate Change, Energy, Environment and Water (DCCEEW) for strategic planning purposes. Due to timing constraints associated with the grant criteria, it is imperative to determine the funding deed promptly.

It was noted that there are nine strategic projects proposed under this initiative. While these projects have not yet been fully costed, the estimated total expenditure is approximately \$500,000. The funding arrangement is expected to be a 50/50 split between Central Tablelands Water (CTW) and DCCEEW.

Resolution 6 was added to the resolution of item 12.1 following discussion.

12.2) TRAINEESHIPS (PE.ES.2)

24/107 RESOLVED:

1. That Council note the report on trainees.
2. That Council approve future funding for providing training courses to the trainees.

(Cr. Best/ Cr. Nash)

Carried.

12.3) LGNSW ANNUAL CONFERENCE 2024 (CM.CF.1)

24/108 RESOLVED:

That Council note the report regarding the LGNSW Annual Conference 2024.

(Cr. Newstead/Cr. Nash)

Carried.

12.4) POLICY REVIEWS - FRAUD CONTROL POLICY, WATER QUALITY MANAGEMENT POLICY, PROCUREMENT POLICY (CM.PL.1)

24/109 RESOLVED:

That Council:

1. Note the report;
2. Note the changes in the Fraud & Corruption Control Policy and Plan and adopt the policy.
3. Endorse the draft Procurement Policy and draft Water Quality Management Policy and place on public display for a period of 28 days, and
4. If no submissions are received during the Procurement Policy and Water Quality Management Policy public display period, be adopted.

(Cr. Newstead/Cr. Best)

Carried.

12.6) QUARTERLY BUDGET REVIEW STATEMENT - 30 SEPTEMBER 2024 (FM.FR.1)

24/110 RESOLVED:

That Council adopt the budget review statement for the quarter ended 30 September 2024 and the variations therein be voted.

(Cr. Newstead/Cr. Nash)

Carried.

12.7) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 30 NOVEMBER, 2024 (FM.BA.1)

24/111 RESOLVED:

That the information in relation to Council's Cash and Investments as at 30 November,2024.

(Cr. Parlett/Cr. Newstead)

Carried.

12.8) PROJECT UPDATES (CA.PJ.1)

24/112 RESOLVED:

1. That Council Note the update on the various projects currently underway.

(Cr. Newstead/Cr. Parlett)

Carried.

12.9) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/113 RESOLVED:

That Council note the information in the General Report.

(Cr. Best/Cr. Nash)

Carried.

12.10) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/114 RECOMMENDATION:

That Council note the information in the report.

(Cr. Newstead/Cr. Parlett)

Carried.

13. QUESTIONS ON NOTICE

(General Manager)

No questions on notice were received.

14. LATE REPORTS

15.1) CODE OF CONDUCT COMPLAINTS FOR REPORTING PERIOD (GO.CO.1)

24/115 RESOLVED:

That Council receive the report on Code of Complaints for the Reporting period 1 September 2023 to 31 August 2024.

(Cr. Best/Cr. Parlett)

Carried.

15. CONCLUSION OF THE MEETING

Next Meeting: The next meeting of Central Tablelands Water will be held in Blayney on Wednesday 19 February 2025 at 10am.

There being no further business, the Chairperson declared the meeting closed at 12.10pm.