

Minutes of the Ordinary Meeting of Central Tablelands Water held at Grenfell, on Wednesday, 16 October 2024, commencing at 10.30am

Present

Cr. Andrew Rawson	(Chairperson)	Cabonne
Cr Craig Gosewisch	(Deputy Chairperson)	Blayney
Cr. Paul Best		Weddin
Cr. John Newstead		Blayney
Cr. Jan Parlett		Weddin
Cr. Marlene Nash		Cabonne
Charlie Harris	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
James Beattie	(Acting Director Operations & Technical Services/ Project Manager)	
Ben Campbell	(Asset Officer)	
Achal Deo	(Governance & Executive Support Officer)	

2. MEETING OPENED BY GENERAL MANAGER

3. ACKNOWLEDGEMENT OF COUNTRY

4. RECORDING OF MEETING STATEMENT

5. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS

Nil

6. REPORTS OF STAFF

12.1) OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS (GO.CO.2)

24/085 RESOLVED:

The General Manager will invite each Councillor to take the Oath or Affirmation of Office which will be recorded into the Council Meeting minutes.

CR. ANDREW RAWSON

I Andrew Rawson solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the consumers of central tablelands water and the central tablelands water county council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the local government act 1993 or any other act to the best of my ability and judgment.

CR. MARLENE NASH

I Marlene Nash swear that I will undertake the duties of the office of councillor in the best interests of the consumers of Central Tablelands Water and the Central

Tablelands Water County Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CR. JAN PARLETT

I Jan Parlett swear that I will undertake the duties of the office of councillor in the best interests of the consumers of Central Tablelands Water and the Central Tablelands Water County Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CR. PAUL BEST

I Paul Best solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the consumers of Central Tablelands Water and the Central Tablelands Water County Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CR CRAIG GOSEWISCH

I Craig Gosewisch solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the consumers of Central Tablelands Water and the Central Tablelands Water County Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CR. JOHN NEWSTEAD

I John Newstead swear that I will undertake the duties of the office of councillor in the best interests of the consumers of Central Tablelands Water and the Central Tablelands Water County Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

12.2) ELECTION OF CHAIRPERSON (GO.CO.2)

24/086 RESOLVED:

1. Accept nomination(s) for position of Chairperson.
2. If more than one nomination is received for the position of Chairperson, election method is to be determined by using preferential ballot, ordinary ballot or open voting system for the election of Chairperson.

Proceedings in Brief:

The General Manager as the Returning Officer announced that 1 nomination had been received for the position of the Chairperson, being Cr. Andrew Rawson.

Cr. Andrew Rawson accepted this nomination.

The General Manager declared Cr. Andrew Rawson as the duly elected Chairperson.

12.3) ELECTION OF DEPUTY CHAIRPERSON (GO.CO.2)**24/087 RESOLVED:**

1. That Council Elect a Deputy Chairperson for the same term of office of the Chairperson.
2. Note the nomination(s) for the position of Deputy Chairperson.
3. If more than one nomination is received for the position of Deputy Chairperson, election method is to be determined by using preferential ballot, ordinary ballot or open voting system for election Deputy Chairperson.

(Cr. Best/ Cr. Rawson)

Proceedings in brief:

The General Manager as the Returning Officer announced that 3 nominations had been received for the position of the Deputy Chairperson being:

- Cr. John Newstead
- Cr. Paul Best
- Cr Craig Gosewisch

Cr. Newstead accepted this nomination.

Cr. Best accepted this nomination.

Cr. Gosewisch accepted this nomination.

24/088 RESOLVED:

Cr Best moved that Resolution 3 use ordinary voting method for the election as there was more than one nomination received for the position of Deputy Chairperson.

(Cr. Best/ Cr. Rawson)

Carried.

Proceedings in brief:

The General Manager conducted the election.

The General Manager declared that Cr. Newstead received the fewest number of votes and was excluded from future voting.

The second round of the voting took place, with Cr. Best and Cr. Gosewisch receiving 3 votes each making a tie.

The Local Government (General) Regulation 2021 was followed in accordance with the equality of votes. The General Manager described that the nominations would now be placed in a container for a name to be drawn and confirmed the name that was drawn first from the container would be declared the Deputy Chairperson.

Cr. Best and Cr. Gosewisch names were placed in a container for the General Manager to draw a name from the container.

The General Manager as the Returning Officer announced that the name drawn first from the container was Cr. Gosewisch.

The General Manager declared Cr. Gosewisch as the duly elected Deputy Chairperson.

The General Manager vacated the Chair and Cr. Rawson assumed the role of Chairperson over the remainder of the Council meeting.

7. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

24/089 RESOLVED:

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 20 August 2024, being numbers 24/063 to 24/084 inclusive, be confirmed.

(Cr. Nash/ Cr. Best)

Carried

8. MATTERS ARISING FROM PREVIOUS MEETINGS

Nil

9. DISCLOSURES OF INTERESTS

Nil

1. COUNCILLOR REPRESENTATION

Cr. Rawson represented CTW at the following:

- NSWJO Board Meeting – Canberra – 20 August 2024

2. NOTICES OF MOTION

Nil

3. REPORTS OF STAFF

12.4) LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2024 (CM.CF.1)

24/090 RESOLVED:

That Council:

1. Give approval for the Chairperson, Deputy Chairperson, General Manager, or the chosen delegate to attend to attend the 2024 Local Government NSW Annual Conference in Tamworth, from 17 to 19 November 2024.
2. Confirm the Chairperson to be the voting Delegate for Central Tablelands Water at the 2024 Local Government NSW Annual Conference in Tamworth.

(Cr. Best/ Cr. Newstead)

Carried.

Proceedings in brief:

The Chairperson advised that he will not be able to attend this conference and Cr. Gosewisch, the Deputy Chairperson agreed to attend in his place and act as the CTW voting delegate at the meeting.

Cr. Nash agreed to attend as the second person.

12.5) MEETING TIMES AND DATES (GO.CO.2)

24/091 RESOLVED:

1. That Council hold its ordinary meetings for the next 12 months on the following dates:

Wednesday	11 December 2024	Canowindra
Wednesday	19 February 2025	Blayney
Wednesday	16 April 2025	Grenfell
Wednesday	18 June 2025	Canowindra
Wednesday	20 August 2025	Blayney
Wednesday	15 October 2025	Grenfell

2. Council consider two workshops for development of Integrated Planning and Reporting as follows:
Strategic Planning - 5 February 2025 at Blayney.
Budget Planning – 26 March 2025 at Canowindra.
3. Council considers the Draft Integrated Planning & Reporting Plans at an extraordinary meeting to be held on 7 May 2025 at Canowindra.

(Cr. Parlett/ Cr. Best)

Carried.

12.6) CLOSING OF OFFICE OVER CHRISTMAS - NEW YEAR PERIOD (CM.ME.1)

24/092 RESOLVED:

That Council note the report.

(Cr. Best/ Cr. Nash)

Carried.

Proceedings in brief:

Discussion concluded no issue with the closing dates and there will be operational staff on-call during this period.

12.7) DONATIONS AND SPONSORSHIP (GO.CO.2)**24/093 RESOLVED:**

1. That Council Provide Delegated Authority to the General Manager to approve requests for Donations or Sponsorship to the value of \$500.
2. Adopt a criterion for assessment of the request for Donation as follows:
 - Request not be above \$500.
 - Request must be from an organisation that is within the service area of CTW.
 - Request must be from not-for-profit organisations.
 - Request must show a benefit to a collective of the population, no smaller than 10 persons.
 - Only one application per annum by any group or organisation is permissible.

(Cr. Newstead/ Cr. Nash)

Carried.

Proceedings in brief:

Question was raised from the floor as to how the additional budget of \$15,000 was allocated. DFCS advised as per resolution in 2014 Council resolved to provide a donation to charitable institutions for water concessions. There was a request to review the organisations and determine if they are still being charitable institutions.

12.8) COUNCILLOR CONDUCT AND MEETING PRACTICES (GO.CO.1)**24/094 RESOLVED:**

1. That Council determine to make a submission to the Councillor Conduct and Meeting Practices Discussion Paper.

(Cr. Best/ Cr. Parlett)

Carried.

12.9) CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 21 AUGUST 2024 (CM.CF.3)**24/095 RESOLVED:**

That Council receive and note the Mayoral Report (including Minutes) for the Central NSW Joint Organisation Board meeting held 21 August 2024 at Canberra, and the roundtable discussion with Commonwealth Ministers and their representatives on 22 August 2024 at Parliament House.

(Cr. Gosewisch/ Cr. Newstead)

Carried.

12.10) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 30 SEPTEMBER, 2024 (FM.BA.1)**24/096 RESOLVED:**

That the information in relation to Council's Cash and Investments as at 30 September, 2024.

(Cr. Best/ Cr. Parlett)

Carried.

12.11) AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)**24/097 RESOLVED:**

That Council appoint a Councillor as the non-voting Council representative of the Audit Risk and Improvement Committee for this term of Council.

(Cr. Rawson/ Cr. Nash)

Carried.

Proceedings in brief:

Cr. Gosewisch was nominated as the non-voting Council representative of the Audit Risk and Improvement Committee for this term of Council.

Cr. Newstead to be the alternate and will attend meetings if Cr. Gosewisch is unable to attend.

12.12) POLICY REVIEWS - FRAUD CONTROL POLICY, INVESTMENT POLICY, COUNCILLOR EXPENSES AND FACILITIES POLICY (CM.PL.1)**24/098 RESOLVED:**

That Council:

1. Note the report;
2. Endorse the draft Fraud & Corruption Control Policy and Plan, Investment policy and Councillor Payment of Expenses and Provision of Facilities Policy and place on public display for a period of 28 days, and
3. If no submissions are received during the public display period, the Fraud & Corruption Control Policy and Plan, Investment Policy and Councillor Payment of Expenses and Provision of Facilities Policy be adopted.

(Cr. Gosewisch/ Cr. Parlett)

Carried.

Proceedings in brief:

Question from the floor that definition of “most staff undertake a police check” to be defined. Confirmed Senior staff undertake police check. Council staff to consider if appropriate to apply to employment of all staff.

12.13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/099 RESOLVED:

That Council note the information in the report.

(Cr. Best/Cr. Nash)

Carried.

12.14) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/100 RESOLVED:

That Council note the information in the General Report.

(Cr. Best/ Cr. Nash)

Carried.

12.15) WATER LOSS MANAGEMENT INITIATIVE (WS.MO.4)

24/101 RESOLVED:

That Council note the information in the report.

(Cr. Newstead/ Cr. Best)

Carried.

Proceedings in brief:

Request from the floor that the project is being delivered within budget. Question taken on notice.

4. QUESTIONS ON NOTICE

(General Manager)

No questions on notice were received.

5. CONCLUSION OF THE MEETING

Next Meeting: The next meeting of Central Tablelands Water will be held at Canowindra on Wednesday, 11 December 2024 at 10am.

There being no further business, the Chairperson declared the meeting closed at 11.55am.