

Minutes of the Ordinary Meeting of Central Tablelands Water held at Canowindra, on Wednesday, 19 June 2024, commencing at 11.20am

Present

Cr. David Somerville		Blayney
Cr. Andrew Rawson	(Chairperson)	Cabonne
Cr. Paul Best		Weddin
Cr. Michelle Cook	(Deputy Chairperson)	Weddin
Gavin Rhodes	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
Noel Wellham	(Director Operations & Technical Services)	
Ben Campbell	(Asset Officer)	
James Beattie	(Project Manager)	
Achal Deo	(Governance & Executive Support Officer)	

REQUEST FOR ATTENDANCE BY AUDIO-VISUAL LINK

024/035 RESOLVED:

That Council approves the attendance of Cr. Best to the June 2024 Council Meeting via audio-visual link.

(Cr. Somerville/Cr. Cook)

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS

024/036 RESOLVED:

That a leave of absence be granted to Cr Marlene Nash and Cr. Allan Ewin following receipt of an apology for non-attendance.

(Cr. Cook/Cr. Somerville)

5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

024/037 RESOLVED:

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 24 April 2024, being numbers 24/019 to 24/034 inclusive, be confirmed.

(Cr. Best/ Cr. Somerville)

6. MATTERS ARISING FROM PREVIOUS MEETINGS

Proceedings in brief:

The Chairperson updated the meeting that he is currently in the process of recruiting a replacement for the position of General Manager. The position has been advertised and cut-off date for the applications is 1st of July 2024. The Chairperson aims to have the interviews occurring on 19th of July and will be able to appoint the next General Manager shortly thereafter. This should be before the caretaker period and before the next local government election. If all matters go according to plan, there will be a new General Manager in place in late August.

7. DISCLOSURES OF INTERESTS

Nil

8. PUBLIC FORUM

Nil

9. CHAIRPERSON'S MINUTES

Nil

10. COUNCILLOR REPRESENTATION

Cr. Rawson represented CTW at the following:

- CTW Board Meeting – Grenfell - 24 April 2024
- Statewide Mutual ERM Training - Grenfell - 24 April 2024
- CNSWJO Advocacy Subcommittee - 26 April 2024
- BWSP DCCEEW Site Visit - 7 May 2024
- Blayney WTP Options Workshop – Blayney - 15 May 2024
- CNSWJO Meeting – Lithgow – 23 & 24 May 2024
- NSW Productivity Commission/CNSWJO Review of funding models briefing - 5 June 2024
- Lake Rowlands Catchment Management Plan Workshop – Blayney - 6 June 2024
- CW Drought Resilience Plan Workshop – Molong - 11 June 2024

Cr. Somerville represented CTW at the following:

- Blayney WTP Options Workshop – Blayney - 15 May 2024

Cr. Cook represented CTW at the following:

- Blayney WTP Options Workshop – Blayney - 15 May 2024
- Henry Lawson Festival- 10 June 2024
- Interviews for the independent member for ARIC- June 2024

11. NOTICES OF MOTION

Nil

12. REPORTS OF STAFF**12.1) HENRY LAWSON FESTIVAL GRENFELL (CR.SD.1)****024/038 RESOLVED:**

That Council endorse the General Manager's actions in sponsoring the 2024 Henry Lawson Festival at Grenfell to the value of \$500.00 and approve funding of the sponsorship from CTW's donations and contributions budget 23/24.

(Cr. Cook/Cr. Somerville)

12.2) LGNSW WATER MANAGEMENT CONFERENCE 2024 (CM.CF.1)**024/039 RESOLVED:**

That Council:

1. Note the report, and
2. Endorse the actions of the General Manager in registering the Chairperson, Deputy Chairperson, Cr Somerville, Interim General Manager and Director Operations & Technical Services during the early bird registration period to attend the 2024 LGNSW Water Management Conference in Goulburn, from 23 to 25 July 2024.

(Cr. Somerville/Cr. Cook)

12.3) LOCAL GOVERNMENT REMUNERATION TRIBUNAL (GR.LR.4)**024/040 RESOLVED:**

That Council endorse its policy of paying the maximum fees to the Chairperson and Members of Central Tablelands County Council, as determined by the Local Government Remuneration Tribunal for Category County Council – Water.

(Cr. Somerville/Cr. Cook)

12.4) BELUBULA WATER SECURITY PROJECT UPDATE (WS.SP.4)**024/041 RESOLVED:**

That Council note the Belubula Water Security project update report.

(Cr. Cook/Cr. Best)

12.5) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**024/042 RESOLVED:**

That Council note the Council Resolutions Update Report to April 2024.

(Cr. Cook/Cr. Somerville)

12.6) DATA BREACH POLICY, CYBER SECURITY POLICY & LEGISLATIVE COMPLIANCE POLICY (CM.PL.1)**24/043 RESOLVED:**

That Council:

1. Note the minor changes in the draft policies, and
2. Adopt the Data Breach Policy, Cyber Security Policy & Legislative Compliance Policy.

(Cr. Somerville/Cr. Best)

Councillor Somerville proposed an amendment as follows:

That Council:

1. Note the minor changes in the policy
2. Adopt the Data Breach Policy and Policy Cyber Security
3. Amend the draft Legislative Compliance Policy so that under introduction the reference to common law be replaced with the word regulatory.
4. Amend the draft Legislative Compliance Policy under scope with reference to contracts and funding agreements being deleted.
5. Adopt the Legislative Compliance Policy after the amendments at 3 and 4 have been made.

The amendment was seconded by Cr Best and become the motion.

The motion was adopted.

Proceedings in brief:

Cr Somerville did not make a submission to Council during the public exhibition period; however, he proposed these amendments to the draft Legislative Compliance Policy at the meeting.

12.7) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 31 MAY, 2024 (FM.BA.1)**24/044 RESOLVED:**

That the information in relation to Council's Cash and Investments as at 31 May 2024 be noted.

(Cr. Cook/Cr. Somerville)

12.8) QUARTERLY BUDGET REVIEW STATEMENT - 31 MARCH 2024 (FM.FR.1)

24/045 RESOLVED:

That Council adopt the budget review statement for the quarter ended 31 March 2024 and the variations therein be voted.

(Cr. Cook/Cr. Somerville)

12.9) INTEGRATED PLANNING & REPORTING REQUIREMENTS (GO.PR.1)

24/046 RESOLVED:

That in accordance with Sections 402-406 of the Local Government Act 1993 and Clause 219 of the Local Government (General) Regulations 2005, and following the statutory period of 28 days of public exhibition, Council now resolve to adopt the following draft plans:

- a) Operational Plan 2024-25
- b) Long Term Financial Plan 2024-2034

(Cr. Somerville/Cr. Best)

12.10) 2024/25 OPERATIONAL PLAN - MAKING OF FEES AND CHARGES (FM.PL.1)

24/047 RESOLVED:

1. That in accordance with Sections 501, 502, 503, 539, 541, and 552 of the Local Government Act 1993, Council make the following water charges for the 12 months commencing 1 July, 2024:

Water User Charges

Residential/ Rural	\$3.96 per kilolitre
Non Residential	\$3.96 per kilolitre
Industrial	\$3.96 per kilolitre
Non Potable Water	\$2.97 per kilolitre
Standpipe Sales	\$10.00 per kilolitre
Temporary Access Standpipe	\$5.90 per kilolitre
Automatic Filling Stations	\$8.70 per kilolitre
Bulk Water	\$2.38 per kilolitre

Water Availability Charges – Per Annum

20mm	\$292.00
25mm	\$457.00
32mm	\$748.00
40mm	\$1,168.00
50mm	\$1,825.00
80mm	\$4,672.00
100mm	\$7,300.00
Fire Service (Fire Use only)	\$292.00
Unconnected Built upon Properties	\$146.00
Developer Charge (per ET)	\$7,179.00

Capital Contribution Charge (per ET) \$7,179.00

2. That in accordance with Section 566 of the Local Government Act 1993, Council charge interest on overdue water charges at a rate of 10.50% for the 12 month period commencing 1 July, 2024.
3. That all remaining fees and charges be made.

(Cr. Somerville/Cr. Best)

12.11) AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)

24/048 RESOLVED:

1. That Council receive and note the Audit Risk and Improvement Committee Minutes of the meeting of 8 February, 2024
2. That Council adopt the Audit Risk and Improvement Committee terms of reference that will be effective from 1 July, 2024.
3. That Council ratify the appointment of the position of Director of Finance and Corporate Services as the Internal Audit Co-ordinator effective from 1 July, 2024.
4. That Council ratify that Councillor Cook be the nominated representative on the selection panel for the appointment of an additional independent member of the Audit Risk and Improvement Committee.
5. That Councillor Nash continue as the Council representative on the Audit Risk and Improvement Committee until the end of this term of Council noting that the role is now non-voting.

(Cr. Cook/Cr. Somerville)

12.12) LAKE ROWLANDS CATCHMENT MANAGEMENT PLAN UPDATE (WS.SP.4)

24/049 RESOLVED:

That Council note the progress regarding the development of the Lake Rowlands Catchment Management Plan.

(Cr. Best/Cr. Cook)

Proceedings in brief:

Meeting was paused for lunch at 1.17pm.

Meeting resumed at 1.53pm.

12.13) SUB-REGIONAL TOWN WATER STRATEGY UPDATE (WS.SP.4)

24/050 RESOLVED:

That Council note the update report of the Sub-Regional Town Water Strategy.

(Cr. Cook/Cr. Best)

12.14) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/051 RESOLVED:

That Council note the information in the report.

(Cr. Cook/Cr. Best)

12.15) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

24/052 RESOLVED:

That Council note the information in the General Report.

(Cr. Somerville/Cr. Best)

12.16) WATER LOSS MANAGEMENT INITIATIVE (WS.MO.4)

24/053 RESOLVED:

That Council note the information in the report.

(Cr. Cook/Cr. Best)

13. QUESTIONS ON NOTICE

Nil

14. CONFIDENTIAL MATTERS

24/054 RESOLVED:

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Cook/Cr. Best)

14.1) DEED WITH A NEIGHBOURING PROPERTY OWNER AT LAKE ROWLANDS (WS.SP.4)

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.

24/055 RESOLVED:

That Council:

1. Note the report, and
2. Authorise Council's Common Seal to be affixed to the Deed between Central Tablelands Water and the new property owner of "Coombing Vale", Neville, to maintain the watering of stock on this property, currently sourced from Lake Rowlands.

(Cr. Somerville/Cr. Cook)

24/056 RESOLVED:

That, as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Somerville/Cr. Cook)

REPORT OF THE COMMITTEE OF THE WHOLE

24/057 RESOLVED:

That the recommendations of the Committee of the Whole be adopted.

(Cr. Somerville/Cr. Cook)

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIRPERSON ANNOUNCED THE OUTCOME OF RESOLUTION NUMBER 24/055.

15. CONCLUSION OF THE MEETING

Next Meeting: The next Ordinary meeting of Central Tablelands Water will be held at Blayney on Tuesday, 20 August 2024 at 2pm.

There being no further business, the Chairperson declared the meeting closed at 2.37pm.