

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Wedding Shire Council in Grenfell, on Wednesday, 24 April 2024, commencing at 10.34am**

**Present**

Cr. Andrew Rawson	(Chairperson)	Cabonne
Cr. David Somerville		Blayney
Cr. Paul Best		Weddin
Cr. Michelle Cook	(Deputy Chairperson)	Weddin
Cr. Allan Ewin		Blayney
Cr. Marlene Nash		Cabonne
Gavin Rhodes	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
Achal Deo	(Governance & Executive Support Officer)	

**4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS**

Nil

**5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**24/019 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 21 February 2024, being numbers 24/001 to 24/018 inclusive, be confirmed.

(Cr. Ewin/Cr. Somerville)

**6. MATTERS ARISING FROM PREVIOUS MEETINGS**

Nil

**7. DISCLOSURES OF INTERESTS**

Nil

**8. PUBLIC FORUM**

Nil

## **9. CHAIRPERSON'S MINUTES**

I would like to place on record the resignation of our general manager Mr Gavin Rhodes to take up a position as the general manager of Lockhart Shire Council, which is a wonderful opportunity for Gavin to go back home to where he grew up and be the general manager of a general purpose council.

On behalf of the CTW Board, I would like to thank Gavin for his many years of service as the general manager. I know that this was a very difficult decision for him to make to leave Central Tablelands Water where he has been the general manager for 10 years, and in that time a number of great projects have come to fruition including the 12 megalitre reservoir at the Carcoar Water Filtration Plant, the bi-directional pipeline at Woodstock between CTW and Cowra Council, the bi-directional pipeline between CTW and Orange City Council, and a number of other projects that have been carried out during his time as general manager.

I would like to thank Gavin on behalf of the Board, staff and customers of Central Tablelands Water for his great service to this organisation and wish him all the very best in his new role.

### **24/020 RESOLVED:**

That the Chairperson's Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Cook/Cr. Nash)

*Proceedings in brief:*

*The General Manager thanked the Chairperson for his kind words and acknowledged the support of the organisation and the opportunities he had received over the past 15 years to build professional working relationships, advocate for project funding, and the delivery of vital water infrastructure projects.*

## **10. COUNCILLOR REPRESENTATION**

Cr. Rawson represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024
- NSWJO Board meeting – Condobolin – 29 February 2024
- NSWJO Mayoral online induction – 5 March 2024
- NSWJO Water Security and Productive Water Portfolio Mayors & GMs online meeting – 7 March 2024
- NSWJO Developing Disaster Risk Reduction Framework for IP&R workshop #1 – CSU Orange – 7 March 2024
- CTW Picnic Day – Canowindra Golf Club - 22 March 2024
- Belubula Water Security Project online meeting – 27 March 2024
- CTW Budget Workshop – Old Vic Inn Canowindra – 3 April 2024
- NSWJO Water Security and Productive Water Portfolio Mayors & GMs online meeting – 18 April 2024

Cr. Cook represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024

Cr. Somerville represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024
- CTW Picnic Day – Canowindra Golf Club - 22 March 2024
- CTW Budget Workshop – Old Vic Inn Canowindra – 3 April 2024

Cr. Nash represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024

Cr. Ewin represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024

Cr. Best represented CTW at the following:

- Lake Rowlands Augmentation Strategic Objectives Review workshop – Blayney – 21 February 2024

## **11. NOTICES OF MOTION**

Nil

## **12. REPORTS OF STAFF**

### **12.1) CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 29 FEBRUARY 2024 (CM.CF.3)**

#### **24/021 RESOLVED:**

That Council receive and note the Mayoral Report (including Minutes) for the Central NSW Joint Organisation Board meeting held 29 February 2024 at Condobolin.

(Cr. Nash/Cr. Ewin)

### **12.2) BELUBULA WATER SECURITY PROJECT UPDATE (WS.SP.4)**

#### **24/022 RESOLVED:**

That Council note the Belubula Water Security Project update report.

(Cr. Cook/Cr. Best)

### **12.3) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**

#### **24/023 RESOLVED:**

That Council note the Council Resolutions Update Report to February 2024.

(Cr. Cook/Cr. Nash)

**12.4) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 31 MARCH, 2024 (FM.BA.1)****24/024 RESOLVED:**

That the information in relation to Council's Cash and Investments as at 31 March 2024 be noted.

(Cr. Best/Cr. Cook)

**12.5) INTEGRATED PLANNING & REPORTING REQUIREMENTS (GO.PR.1)****24/025 RESOLVED:**

That Council endorses the following draft Integrated Planning & Reporting Plans and place the plans on public exhibition for a period of 28 days:

- a) Operational Plan 2024-2025
- b) Long Term Financial Plan 2024-2034

(Cr. Somerville/Cr. Cook)

*Proceedings in brief:*

*The Director of Finance and Corporate Services outlined the main factors impacting the 2024/25 Operational Budget and 2024-2034 Long Term Financial Plan.*

*The main challenges are rising depreciation, ageing infrastructure and a large infrastructure base relative to number of connections. This combined with the rising costs of materials and increases in wages and superannuation presented challenges in FY24/25. Overall increases in water charges proposed in FY 24/25 is a 4.55% increase in overall charges based upon average consumption of 140Kls per year. This amounts to an additional 71 cents per week for the average user. The 10 year Capital Budget includes \$40M for the augmentation of Lake Rowlands in 2025/27 (\$34M grant funded) and \$26M over 10 years for the renewal of ageing trunk mains.*

**12.6) POLICY REVIEW - PROJECT MANAGEMENT POLICY AND METHODOLOGY (CM.PL.1)****24/026 RESOLVED:**

That Council adopt the Project Management Methodology and Project Management Policy.

(Cr. Nash/Cr. Somerville)

**12.7) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)****24/027 RESOLVED:**

That Council note the information in the General Report.

(Cr. Best/Cr. Nash)

**12.8) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**24/028 RESOLVED:**

That Council note the information in the report.

(Cr. Cook/Cr. Ewin)

**12.9) WATER LOSS MANAGEMENT INITIATIVE (WS.MO.4)**

**24/029 RESOLVED:**

That Council note the information in the report.

(Cr. Best/Cr. Cook)

**12.10) LATE REPORT - DATA BREACH POLICY, CYBER SECURITY POLICY & LEGISLATIVE COMPLIANCE POLICY (CM.PL.1)**

**24/030 RESOLVED:**

That Council accepts the late report.

(Cr. Nash/Cr. Cook)

**MOTION:**

1. That Council note the policies.
2. Endorse the Data Breach Policy, Cyber Security Policy & Legislative Compliance Policy, and place on public display for a period of 28 days, and
3. If no submissions are received during the public display period the Data Breach Policy, Cyber Security Policy & Legislative Compliance Policy be adopted.

An **AMENDMENT** was moved by Cr. Nash and seconded by Cr. Cook.

1. That Council note the policies.
2. Endorse the Data Breach Policy, Cyber Security Policy & Legislative Compliance Policy, and place on public display for a period of 28 days, and
3. After the submission period the Data Breach Policy, Cyber Security Policy and Legislative Compliance policy be returned to Council for further consideration.

The amendment became the substantive motion and was put.

**24/031 RESOLVED:**

1. That Council note the policies.
2. Endorse the Data Breach Policy, Cyber Security Policy & Legislative Compliance Policy, and place on public display for a period of 28 days, and
3. After the submission period the Data Breach Policy, Cyber Security Policy and Legislative Compliance policy be returned to Council for further consideration.

(Cr. Nash/Cr. Cook)

**13. QUESTIONS ON NOTICE**

(General Manager)

Nil

**14. CONFIDENTIAL MATTERS****24/032 RESOLVED:**

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Cook/ Cr. Ewin)

**14.1) GENERAL MANAGER'S CONTRACT (GO.CO.1)**

*This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.*

**24/033 RESOLVED:**

That Council:

1. Note the report;
2. Approve annual and special leave for the period requested by the General Manager;
3. Appoint Mr Graeme Haley, as Interim General Manager with associated delegations from 24 June 2024 to 23 August 2024;
4. Authorise the Chairperson to appoint a Recruitment Consultant to undertake a recruitment process for the appointment of a new general manager, and
5. Endorse the General Manager's Recruitment Panel consisting of the Chairperson, Deputy Chairperson and Councillor Ewin.

(Cr. Nash/Cr. Cook)

**24/034 RESOLVED:**

That, as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Cook/ Cr. Ewin)

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIRPERSON ANNOUNCED THE OUTCOME OF RESOLUTION NUMBER 24/033.**

**15. CONCLUSION OF THE MEETING**

**Next Meeting:** The next meeting of Central Tablelands Water will be held at Canowindra on Wednesday, 19 June 2024 at 10.30am.

There being no further business, the Chairperson declared the meeting closed at 1.58pm.