



DRAFT OPERATIONAL PLAN 2022-2023 (PARTS 1 & 2)



**Central
Tablelands
Water**

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RESPONSIBLE OFFICER(S) ACRONYM DEFINITIONS

RESPONSIBLE OFFICER POSITION	RESPONSIBLE OFFICER ACRONYM
General Manager	GM
Director Operations & Technical Services	DOTS
Director Finance & Corporate Services	DFCS
Water Network Manager	WNM
Water Quality Manager	WQM
Asset Officer	AO
Governance & Executive Support Officer	GESO

STRATEGIC PRIORITY 1

PROVIDING A HIGH QUALITY AND RELIABLE DRINKING WATER SUPPLY

KEY RESULT AREA – 1.1 SERVICE PROVISION THROUGH FIT FOR PURPOSE INFRASTRUCTURE						
Activity 1.1.1 – Deliver capital works program based on asset management data.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.1.1	Deliver capital works in accordance with adopted capital works program.	DOTS & AO	x	x	x	x
Activity 1.1.2 – Review, update and implement maintenance program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.2.1	Implement maintenance program (i.e. flushing, hydrants, reservoirs, pump stations, systems checks, etc).	DOTS & WNM	x	x	x	x
Activity 1.1.3 – Develop and implement backflow prevention program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.3.1	Develop and implement backflow prevention program.	DOTS & WNM	x	x	x	x
Activity 1.1.4 – Undertake regular water meter replacement program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.4.1	Water meters regularly inspected and replaced in accordance with CTW's meter replacement policy (i.e. every 7,500 kilolitres)	DOTS & WNM	x	x	x	x
Activity 1.1.5 – Consider potential use of CTW's existing underutilised groundwater sources.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.5	Undertake water quality analysis of groundwater sources to determine usage suitability. Note: To be delivered in FY24/25.	DOTS & WQM				
KEY RESULT AREA – 1.2 ENSURE COMPLIANCE WITH REGULATION						
Activity 1.2.1 – Review and update CTW's Drinking Water Management System (DWMS).						

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.1.1	Complete annual review and update of CTW's Drinking Water Management System (DWMS).	DOTS & WQM		x		
Activity 1.2.2 – Inform and involve CTW's customers and regulators about projects, programs and other activities.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.2.1	Inform and involve CTW's customers and regulators about projects, programs and other activities via media releases, social media and performance monitoring reporting.	GM & DOTS	x	x	x	x
Activity 1.2.3 – Undertake strategic reviews of water treatment facilities.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.3.1	Undertake an independent strategic review of the Blayney Water Treatment Plant to ascertain future upgrade options and operations. Note: To be undertaken in FY23/24.	DOTS & WQM				
Activity 1.2.4 – Undertake regular water sampling programs in accordance with NSW Health DWMS guidelines.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.4.1	Undertake regular water sampling throughout the water supply network in accordance with NSW Health DWMS guidelines.	WQM	x	x	x	x

KEY RESULT AREA – 1.3 BEST PRACTICE ASSET MANAGEMENT

Activity 1.3.1 – Assets are managed strategically, using whole of life methodology to improve delivery of services and financial management.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.1.1	Assets are managed strategically, using whole of life methodology to improve delivery of services and financial management.	DOTS & AO	x	x	x	x

Activity 1.3.2 – Review and update Integrated Water Cycle Management Plan (IWCM) in accordance with applicable regulatory best practice guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.2.1	Review and update Integrated Water Cycle Management Plan (IWCM) in accordance with applicable regulatory best practice guidelines. Note: To be undertaken in FY23/24.	GM & DOTS				

Activity 1.3.3 – Review and update strategic business plan in accordance with applicable regulatory best practice guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.3.1	Engage specialist consultant to assist with the review and update of the strategic business plan (SBP) in accordance with applicable regulatory best practice guidelines.	GM		x	x	x

KEY RESULT AREA – 1.4 MITIGATE ENVIRONMENTAL IMPACTS OF SERVICE DELIVERY

Activity 1.4.1 – Develop and implement a catchment management plan for Lake Rowlands.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.1.1	Develop and implement Lake Rowlands catchment management plan.	DOTS & WQM			x	

Activity 1.4.2 – Review and update Renewable Energy Action Plan (REAP) including solar and battery optimisation projects.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.2.1	Review and update Renewable Energy Action Plan (REAP) including solar and battery optimisation projects.	DOTS	x			

Activity 1.4.3 – Continue to review operational processes with the objective of further mitigating environmental impacts.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.3.1	Investigate opportunities to utilise electronic fleet vehicles and battery operated small plant where practicable and economically viable.	DOTS, WNM & WQM		x		

KEY RESULT AREA – 1.5 EFFICIENT USE OF WATER

Activity 1.5.1 – Provide customers with regular and current information regarding how to use water wisely.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.5.1.1	Provide customers with regular and current information regarding how to use water wisely via website, social media and newsletters.	GM, DOTS & GESO	x	x	x	x

Activity 1.5.2 – Develop and promote a source to tap educational program for schools in the water supply area.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.5.2.1	Engage a specialist consultant to assist in the development and promotion of a source to tap educational program for schools in the water supply area.	GM, DOTS, DFCS & GESO	x	x	x	x

STRATEGIC PRIORITY 2

AN EFFICIENT, SUSTAINABLE AND CUSTOMER FOCUSED ORGANISATION

KEY RESULT AREA – 2.1 QUALITY CUSTOMER SERVICE						
Activity 2.1.1 – Review and update community/stakeholder engagement strategy.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.1.1	Review and update community/stakeholder engagement strategy.	GESO		x		
Activity 2.1.2 – Undertake customer satisfaction survey.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.2.1	Engage specialist consultant to undertake a customer satisfaction survey.	GM & GESO			x	
2.1.2.2	Develop an action plan for improvement based on customer feedback.	GM & GESO				x
Activity 2.1.3 – Review and update levels of service and report on performance.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.3.1	Review and update levels of service for operations and customer service.	GM, DOTS & DFCS	x			
2.1.3.2	Report on performance against levels of service.	GM, DOTS & DFCS		x	x	x
Activity 2.1.4 – Provide regular updates to stakeholders and customers regarding projects and works.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.4.1	Provide regular updates to stakeholders and customers regarding projects and works via the website, social media and newsletters.	GM & DOTS	x	x	x	x

KEY RESULT AREA – 2.2 SOUND FINANCIAL MANAGEMENT

Activity 2.2.1 – Review and update long term financial plan (LTFP).

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.1.1	Review and update long term financial plan (LTFP) on an annual basis.	DFCS				x
2.2.1.2	Complete Quarterly Budget Review Statements and report to Council.	DFCS	x	x	x	x
2.2.1.2	Prepare Annual Financial Statements for audit.	DFCS	x	x		
2.2.1.3	Report outcomes of Annual Financial Statements audit to the Office of Local Government, Council and Audit Risk & Improvement Committee (ARIC).	DFCS		x	x	
2.2.1.4	Prepare for Interim Financial Audit.	DFCS				x

Activity 2.2.2 – Review schedule of fees and charges as part of the annual operational plan development for endorsement and adoption by council.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.2.1	Review schedule of fees and charges to ensure ongoing financial sustainability.	DFCS			x	x
2.2.2.2	Present updated schedule of fees and charges to Council for endorsement and adoption.	DFCS				x

Activity 2.2.3 – Collaborate with constituent councils in the review and update of the Development Servicing Plan (DSP) in accordance with applicable guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.3.1	Engage a specialist consultant to facilitate a workshop with constituent councils to review and update the DSP in accordance with applicable guidelines. Note: To be undertaken in FY25/26.	GM				

Activity 2.2.4 – Explore additional revenue stream opportunities.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.4.1	Explore additional revenue stream opportunities (i.e. feasibility of becoming an energy supplier, sale of non-potable water for construction projects, etc).	GM, DOTS & DFCS	x	x	x	x

Activity 2.2.5 – Secure grant funding where available to support the delivery and development of services and infrastructure.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.5.1	Apply for grant funding where available to support the delivery and development of services and infrastructure.	GM, DOTS & DFCS	x	x	x	x

KEY RESULT AREA – 2.3 CONTINUOUS IMPROVEMENT WHILST MANAGING RISK

Activity 2.3.1 – Manage the risk management framework including the risk register.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.1.1	Regularly review and update the risk register and present to the Audit Risk & Improvement Committee (ARIC).	DFCS	x	x	x	x

Activity 2.3.2 – Review and update Business Continuity Plan (BCP).

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.2.1	Review and update Business Continuity Plan (BCP). Note: To be undertaken in FY23/24 & FY25/26.	DFCS				

Activity 2.3.3 – Review and update internal audit plan in consultation with the Audit Risk & Improvement Committee (ARIC).

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.3.1	Review and update internal audit plan in consultation with the Audit Risk and Improvement Committee (ARIC).	DFCS				x

Activity 2.3.4 – Review and update CTW’s Work, Health & Safety (WHS) policy and procedures in accordance with WHS legislation.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.4.1	Review and update CTW’s Work, Health & Safety (WHS) policy and procedures in accordance with WHS legislation.	DOTS		x		x
KEY RESULT AREA – 2.4 A CAPABLE AND MOTIVATED WORKFORCE						
Activity 2.4.1 – Review, update and implement CTW’s Workforce Management Strategy.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.1.1	Review, update and implement CTW’s Workforce Management Strategy. Note: To be undertaken in FY23/24 & FY25/26.	GM, DFCS & DOTS				
Activity 2.4.2 – Provide staff with professional development opportunities to meet future needs.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.2.1	Encourage staff during staff meetings and performance reviews to undertake professional development and networking opportunities to meet future needs.	GM, DFCS & DOTS	x	x	x	x
Activity 2.4.3 – Develop capability and innovate with technological advances in the field.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.3.1	Develop capability and innovate with technological advances in the field (i.e. smart metering, intramaps, etc).	DOTS	x	x	x	x

STRATEGIC PRIORITY 3

REGIONAL LEADERSHIP AND COLLABORATION

KEY RESULT AREA – 3.1 REGIONAL COLLABORATION AND PARTNERSHIPS						
Activity 3.1.1 – Work closely with Central NSW Joint Organisation (CNSWJO) including the Water Utilities Alliance (CWUA) for the continued delivery of safe and secure quality drinking water for the region.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.1.1	Attend, participate and contribute to CNSWJO and CWUA meetings for the continued delivery of safe and secure quality drinking water for the region.	GM, DOTS & DFCS	x	x	x	x
Activity 3.1.2 – Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.2.1	Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities.	GM, DFCS & DOTS	x	x	x	x
Activity 3.1.3 – Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.3.1	Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.	GM & DOTS	x	x	x	x
Activity 3.1.4 – Consider further regional water security pipeline linkages to form a Central-West water grid.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.4.1	Continued collaboration with Parkes Shire Council, Forbes Shire Council and DPE Water for the Centroc Water Grid Pipeline project.	GM & DOTS	x	x	x	x

3.1.4.2	Continued collaboration with Cabonne Council, Orange City Council and DPE Water for the development and completion of the Sub-Regional Town Water Strategy.	GM & DOTS	x	x	x	x
Activity 3.1.5 – Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.5.1	Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.	GM & DOTS	x	x	x	x
Activity 3.1.6 – Continue to be a key delivery partner of the Belubula Water Security Project (BWSP) with Water Infrastructure NSW and WaterNSW.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.6.1	Continue to represent CTW at all Belubula Water Security Project (BWSP) steering and working group meetings.	GM & DOTS	x	x	x	x
3.1.6.2	Continue to advocate for BWSP construction for increased regional water security.	GM & DOTS	x	x	x	x
KEY RESULT AREA – 3.2 REGIONAL LEADERSHIP IN THE WATER SECTOR						
Activity 3.2.1 – Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.2.1.1	Continue to explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.	GM	x	x	x	x
Activity 3.2.2 – Continue to collaborate and build upon the strong relationship with the other water county councils and advocate collectively on water industry issues.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.2.2.1	Continue to regularly meet and correspond with other water county councils regarding water industry and governance issues.	GM	x	x	x	x

Operational Plan Part 2

Financials

Annual Budget including Fees & Charges

DRAFT



**Central
Tablelands
Water**

STATEMENT OF REVENUE POLICY

Council is conscious of the needs of its consumers which require a reliable and high quality water supply. Council is also aware of ensuring that its pricing policies must permit the renewal and upgrading of its water network infrastructure so that high service levels can be maintained.

The following principles are applied in the Revenue Policy:

1. Full cost recovery inclusive of both direct and indirect costs.
2. Achieving an operating surplus before capital amounts each year.
3. Ability to fund the Capital Program to maintain service levels by renewing ageing infrastructure.
4. Statutory charges are applied in accord with legislative requirements.
5. Capacity to service borrowing requirements.
6. Price changes are communicated to consumers on a timely basis.

Council has followed the Best Practice Pricing of Local Water Utility services as outlined in the Department of Industry - Water Best Practice Management of Water Supply and Sewerage Guidelines. In summary, the following pricing regime exists for Central Tablelands Water:

1. A two part pricing policy of an availability (access) charge, determined on the diameter of the meter, and a straight line consumption charge.
2. There are no non-residential cross subsidies.
3. Water accounts are rendered quarterly so that consumers have a timely record of consumption and costs.
4. Development Service Charges are set in accord with methodology set down in accord with the guidelines.

Council has reviewed its Revenue Policy for 2022/23 with the main features being:

1. An increase in the consumption charge of 5.4% from \$3.50 to \$3.69 per kilolitre (kl) in accordance with its need to provide funding of the large capital works program.
2. Availability charges will increase by 3.2% and applied in accordance with the Flow Capacity Factors outlined below. (meter size of service connection, determines the load that a service can put on the network)
3. Bulk Supply Water charges to other Councils have risen by approximately 5.4% to \$2.21 per kl.
4. Development contributions have been set in accordance the 2021 Development Servicing Plan (DSP).
5. Legal Expenses incurred for debt recovery purposes now includes all associated costs including early stage and late stage intervention in accordance with Council's Water Charges Debt Recovery Policy.

6. Section 603 Certificate fees will be \$90.00 in line with the Office of Local Government determination.
7. Special Reading Fees will also be set at \$90.00 to align with the Sec 603 Certificate fee.
8. The fee at Council's automatic filling stations will be set at \$8.00 per kl.
9. The fee at Council's standpipes will be set at \$9.50 per kl.
10. Service connection fees and private works have been increased by 11% to reflect the cost of providing these services. The cost of providing these services has risen sharply due to rises in materials and plant costs.
11. The processing fee for customer requested account refunds will be set at \$45.00. This only applies if more than one request is made in each financial year. This fee is made to recover the actual cost of processing multiple requests in a single financial year.
12. In accordance with the directive of the Office of Local Government interest applied on overdue accounts will be at the rate of 6.0% per annum.
13. A new fee for undertaking pressure and flow testing requested by consumers. This fee has been set at \$250.00.

Availability charges will increase from \$248.00 to \$256.00 pa (\$62.00 to \$64.00 per quarter) for a 20mm service connection. This is an increase of approximately 3.2%. It should be noted that Council will review availability charges annually in accordance with the Best Practice Water Pricing guidelines. The Availability Charge is levied to enable customers to access the large water supply infrastructure network held by Council.

It is notable that unlike some local water utilities Council does not levy an availability charge for unconnected vacant properties as permitted by Section 552 of the Local Government Act. Section 552 permits an availability charge to be levied where an unconnected vacant property is located within 225 metres of a Council trunk main and the property is capable of being supplied water.

The overall impact the water access and user charges have on a consumer that uses the average residential consumption of 180kl per annum is an increase of around 82 cents per week or 4.81%. Based on a consumption of 300kl per annum the increase overall in water charges in 22/23 is \$1.25 per week or 5.01%.

AVAILABILITY (ACCESS) CHARGES

The availability charge is calculated by multiplying the charge for a standard 20mm connection by the flow capacity factor (FCF) listed in the Flow Capacity Table below.

FLOW CAPACITY TABLE							
Diameter of Water Service	20mm	25mm	32mm	40mm	50mm	80mm	100mm

Flow Capacity Factor	1.00	1.5625	2.56	4.00	6.25	16.00	25.00
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The FCF is a factor based upon relative meter size and measures the load that can be placed on the system by that service size (i.e. large services place greater loads on the system). That is, larger services can place a much larger load on Council's supply network than a smaller service.

DEVELOPER CHARGES

The 2021 Development Servicing Plan details how the calculated developer charge per Equivalent Tenement (ET) is levied on all new developments, or additions/changes to existing developments, supplied from the Lake Rowlands Supply area.

THE SECTION 64 DEVELOPER CHARGE FOR 2022/2023 IS SET AT \$6,404 PER ET

An ET is calculated in accordance with the Section 64 Determination of Equivalent Tenement (ET) Guidelines, published by the NSW Water Directorate. It is important to note that blocks exceeding 2,000m² in size are considered in the guidelines to exceed 1 ET.

The Developer Charges for the Lake Rowlands supply area have been increased by 3.1% being the CPI for Sydney for the past year (movement Dec 20 to Dec 21 - ABS 6401). The fee will be set at \$6,404 per equivalent tenement. The capital contribution charge (for infill developments) in the Lake Rowlands supply area has also been set at \$6,404 per equivalent tenement.

The capital contribution charge for all vacant unbuilt upon land within the Quandialla supply area is proposed to be \$3,202 per ET. Funds raised by this charge will be set aside for renewal and augmentation (if required) of the Quandialla Scheme network infrastructure.

ESTIMATED INCOME AND EXPENDITURE

Detailed estimates of Council's income and Expenditure for 2022/2023 are in the attached Appendix.

REVENUE POLICY INCLUDING FEES AND CHARGES

Council's Revenue Policy is included in the attached Appendix.

LOAN BORROWINGS

Council does not plan to undertake any loan borrowings in the 2022/23 Financial Year.

ORGANISATIONAL STRUCTURE

Council

Cr David Somervaille

Cr Andrew Rawson

Cr Paul Best

Cr Allan Ewin

Cr Michelle Cook

Cr Marlene Nash

Chairperson

Cr David Somervaille

General Manager

Gavin Rhodes

Director Operations &
Technical Services

Noel Wellham

Director Finance &
Corporate Services

Peter McFarlane

Council has 3 constituent Councils being the shires of Weddin, Blayney and Cabonne. These shires incorporate Council's supply region, however, bulk water is also supplied to Cowra Shire Council.

APPENDICES

Appendix 1:

Central Tablelands Water Revenue Policy Fees & Charges 2022/2023

Fees & Charges 2022/23

Appendix 1				
Fees and Charges 2022/2023				
Type	Description	GST	Pricing Principle	Amount \$
Water Charges (Per Kilolitre)	Residential/Rural	N	User Charge	\$3.69
	Non-Residential	N	User Charge	\$3.69
	Industrial	N	User Charge	\$3.69
	Non Potable Water	N	User Charge	\$2.95
	Automatic Filling Stations	N	User Charge	\$8.00
Bulk Water Charges	Standpipe Sales	N	User Charge	\$9.50
	Cowra Shire	N	User Charge	\$2.21
	Other Councils	N	User Charge	\$2.21
Availability Charges (Per Annum)	20mm	N	User Charge	\$256.00
	25mm	N	User Charge	\$400.00
	32mm	N	User Charge	\$656.00
	40mm	N	User Charge	\$1,024.00
	50mm	N	User Charge	\$1,600.00
	80mm	N	User Charge	\$4,096.00
	100mm	N	User Charge	\$6,400.00
	Fire Service (restricted to fire use only)	N	User Charge	\$256.00
Meter Test Fees	Unconnected Built Upon Properties	N	User Charge	\$128.00
	20mm and 25mm (other sizes on application)	N	At Cost	\$100.00
Reconnection Fees	Non Payment (less than 3 months)	N	User Charge	\$195.00
	Non Payment (after 3 months)	N	User Charge	\$370.00
Other Fees	Other Reconnection	N	User Charge	\$370.00
	Attend to Disconnect	N	User Charge	\$105.00
	Special Reading Fee	N	User Charge	\$90.00
Developer Charges - Lake Rowlands*	Per equivalent tenement (ET). Block sizes exceeding 2000m2 will incur an additional charge in excess of 1 ET. Seek quote on application.	N	At Cost	\$6,404.00
Capital Contribution Charges - Lake Rowlands*	Per Equivalent tenement. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$6,404.00
Developer Charge - Quandialla *	Quandialla Scheme Supply Area – per ET. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$3,202.00
Service Connection - 20mm only	4 metres (footpath)	N	User Charge	1,508.00
	10 metres (dirt/gravel)	N	User Charge	1,653.00
	10 metres (bitumen)	N	User Charge	2,547.00
	20 metres (dirt/gravel)	N	User Charge	2,220.00
	20 metres (bitumen)	N	User Charge	3,604.00
	20 metres (bitumen & concrete footpath)	N	User Charge	4,069.00
Mains Extensions	Rural connection	N	User Charge	2,371.00
	Price on Application	N	User Charge	POA
Connections 25mm, 32mm & above:	Price on Application	N	User Charge	POA
Private Works - Other	Labour rate per hour (during working hours) (Overtime rates apply outside working hours)	Y	User Charge	75.00
	Utility hire rate per kilometre	Y	User Charge	1.20
	Excavator hire rate per hour	Y	User Charge	162.00
	Pressure/Flow Testing	N	User Charge	250.00
	Contract Plant Hire	Y	User Charge	At cost
	Administrative Fees	Section 603 Certificate (per property)	N	Statutory
Dishonoured cheque		Y	At Cost	\$45.00
Dishonoured Direct Debit		Y	At Cost	\$45.00
Photocopying B & W (A4) per copy		Y	At Cost	\$0.60
Photocopying Colour (A4) per copy		Y	At Cost	\$1.20
Photocopying B & W (A3) per copy		Y	At Cost	\$1.00
Photocopying Colour (A3) per copy		Y	At Cost	\$2.00
Copy of Accounts - Per account over 1 account. (single account only no charge)		Y	At Cost	\$3.00
Search Fees - per hour		Y	User Charge	\$75.00
Processing Fee - Account refund request - per refund if more than 1 annually.		Y	At Cost	\$45.00

APPENDICES

Appendix 2: Central Tablelands Water Annual Budget 2022/23

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CENTRAL TABLELANDS WATER

2022/23 BUDGET SUMMARY - OPERATING AND CASH RESULT

OPERATING STATEMENT

	Original Budget 2021/22	Revised Budget 2021/22	Original Budget 2022/23
<u>Operating Revenue</u>			
Availability Charges	1,638,053	1,638,053	1,738,608
User Charges and Fees	5,776,644	4,716,644	5,868,031
Interest and Investment Revenues	51,750	51,750	111,750
Other Revenues	69,555	69,555	68,868
Capital Grants and Contributions	2,493,596	4,758,219	263,740
Operational Grants and Contributions	100,000	34,331	-
Gains on Disposal of Assets	52,000	52,000	60,000
	10,181,598	11,320,552	8,110,997
<u>Operating Expenses</u>			
Employee Costs	2,460,793	2,414,793	2,610,353
Borrowing Costs	13,612	10,829	-
Materials & Contracts	2,570,550	2,587,012	2,547,508
Other Expenses	12,000	12,000	12,000
Depreciation and Amortisation	2,538,000	2,538,000	2,538,950
	7,594,955	7,562,634	7,708,811
<u>Estimated Net Operating Result for the Year</u>	2,586,643	3,757,918	402,186
<u>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</u>	93,047	(1,000,301)	138,446
<u>Add Expenses not Involving Flow of Funds</u>			
Depreciation, Amortisation & Impairment	2,538,000	2,538,000	2,538,950

<u>Less Non-Operating Expenditure</u>			
Acquisition of Assets	(5,310,339)	(6,823,100)	(2,375,564)
Repayment of Loan Principal	(413,209)	(413,209)	-
Transfer to Restrictions - Plant	(300,000)	(300,000)	(300,000)
Transfer to Restrictions - Renewal	(850,000)	(850,000)	(1,500,000)
Transfer to Restrictions - Water Pricing Increase	(150,000)	(150,000)	(200,000)
Transfer to Restrictions - ELE	(80,000)	(80,000)	(80,000)
Transfer to Restrictions - Consultancy	(50,000)	(50,000)	(50,000)
Transfer to Reserves - Budget (Surplus)/Deficit	(1,019,434)	(492,582)	(781,136)
Subtotal Non Operating Expenditure	(8,172,982)	(9,158,891)	(5,286,700)
<u>Add Non-Operating Revenue</u>			
Carrying amount of Assets Sold	207,499	207,499	232,412
Loan Funds Utilised	-	-	-
Transfer from Restrictions - Plant	248,681	248,681	194,941
Transfer from Restrictions - ELE Provision	30,000	30,000	30,000
Transfer from Restrictions - Consultancy	-	-	-
Transfer from Restrictions - Capital	2,562,159	2,310,250	1,888,211
Transfer from External Restriction.	-	66,543	-
Subtotal Non Operating Revenue	3,048,339	2,862,973	2,345,564
<u>Estimated Cash Budget Result -Balanced Budget</u>	-	-	-

CENTRAL TABLELANDS WATER 2022/23 BUDGET SUMMARY

NON-OPERATING (CAPITAL) INCOME & EXPENDITURE

		Original Budget 2021/22	Revised Budget 2021/22	Original Budget 2022/23
Acquisition and Renewal of Assets		5,310,339	6,823,100	2,375,564
Funding				
Plant	Vehicle Replacements	508,180	508,180	487,353
Plant	Other Plant and Equipment	21,000	90,700	25,000
Reserves	Office Equipment	20,000	20,000	30,000
Reserves	Rugged Tablets	20,000	20,000	-
Reserves	Smart Metering Trial	-	10,000	
Reserves	Telemetry Upgrades	20,000	22,723	20,000
Grant	Automatic Filling Stations - Cabonne Shire	-	21,564	
Reserves	Depot Refurbishments	120,000	120,000	
Contributions	Reticulation Mains - New Connections	30,000	180,000	40,000
Reserves	Blayney Office - Outdoor Refurbishment	-	10,000	20,000
Reserves	Blayney Office - Indoor Refurbishment	30,000	44,035	
Reserves	Carcoar Water Filtration Plant Renewals	-	-	50,000
Reserves	Blayney Treatment Plant Renewals			50,000
Reserves	Post Chlorinator - Grenfell North	-	50,000	
Reserves	Post Chlorinator - Greys Hill	50,000	50,000	
Reserves	Water Quality Testing Facility	-	39,125	
Grant 50% and Reserves 50%	Dead Water Storage - Lake Rowlands		189,000	
Reserves	Cargo Pump Station Renewal	150,000	150,000	
Reserves	Canomodine Pump Station	180,000	180,000	
Reserves	Pump Station Renewals	51,159	51,159	53,211

Reserves	Bores Renewals	825,000	-	
Reserves	Gooloogong Bore - Renew Switchboard			250,000
Reserves	Reticulation Mains Renewals	550,000	310,564	700,000
Reserves	Reticulation Mains - Rural Scheme			30,000
Reserves	Canowindra Reservoir Reline		55,500	
Reserves	Carcoar Town Reservoir Refurbishments			120,000
Reserves	Trunk Main Renewal Trajere		5,000	
Reserves	Joint CTW & OCC Pipeline Project			
Reserves	Renewal Energy Infrastructure	200,000	100,000	500,000
Reserves	Blayney WTP - Generator Pad		2,670	
Reserves	Blayney WTP - Equipment Renewal		40,000	
Reserves	Centroc Water Grid Project		25,000	
Reserves	Carcoar Clearwater Tank Roof (Storm Damage)		10,000	
Reserves	Woodstock Pump Station		359,657	
Reserves	Carcoar WTP - renew Filter Bed		114,029	
Reserves	Carcoar WFP Saturator Vessel	35,000	35,000	
Grant and Reserves	Carcoar WFP Reservoir	2,000,000	4,002,969	
Grant 100%	Lake Rowlands Option Study	500,000	6,225	
<u>Repayment of Loan</u>		413,209	413,209	-
<u>Transfers to Restrictions</u>		2,449,434	1,919,799	2,869,236
	Employees Leave Restriction	80,000	80,000	80,000
	Renewal & Infrastructure Restriction	850,000	850,000	1,500,000
	Plant & Equipment Reserve	300,000	300,000	300,000
	Consultancy Reserve	50,000	50,000	50,000
	Water Pricing Increase - Infrastructure	150,000	150,000	158,100
	Transfer to Reserves - Budget Cash Surplus	1,019,434	489,799	781,136

Funding Summary

Plant Sales/Plant Reserve	508,180	508,180	487,353
Infrastructure Restriction	2,561,159	2,128,112	1,848,211
Capital Grants	2,211,000	4,006,808	-
Capital Contributions	30,000	180,000	40,000
	5,310,339	6,823,100	2,375,564

**CENTRAL TABLELANDS WATER
2022/23 BUDGET SUMMARY**

ESTIMATED MOVEMENTS IN CASH RESTRICTIONS

	Original Budget 2021/22	Revised Budget 2021/22	Original Budget 2022/23
<u>Renewals (Infrastructure Restriction) Restriction</u>			
Balance at beginning of year	4,076,889	5,300,000	4,482,332
Transfer from Reserve for Capital Works	(711,756)	(2,310,250)	(1,888,211)
	3,365,133	2,989,750	2,594,121
Transfer to Reserve for Capital Works	708,017	850,000	1,500,000
Transfer to Reserve re Water Pricing Increase	143,264	150,000	200,000
	4,216,414	3,989,750	4,294,121
Transfer to/from Reserve re Surplus/(Deficit)	629,042	492,582	781,136
Estimated Balance at end of year	4,845,456	4,482,332	5,075,257
<u>Plant & Equipment Restriction</u>			
Balance at beginning of year	332,070	491,000	542,319
Transfer from Reserve	(206,550)	(248,681)	(194,941)
	125,520	242,319	347,378
Transfer to Reserve	250,000	300,000	300,000
Transfer to Reserve from Infrastructure Reserve	-	-	-
Estimated Balance at end of year	375,520	542,319	647,378
<u>Development Assistance Restriction</u>			
Balance at beginning of year	487,381	488,000	488,000
Transfer from Reserve	-	-	-
	487,381	488,000	488,000
Transfer to Reserve	-	-	-
Estimated Balance at end of year	487,381	488,000	488,000

Employee Leave Entitlements Restriction

Balance at beginning of year	391,805	478,000	498,000
Transfer from Reserve	(30,000)	(30,000)	(30,000)
	361,805	448,000	468,000
Transfer to Reserve	50,000	50,000	80,000
Estimated Balance at end of year	411,805	498,000	548,000

Consultancy Restriction

Balance at beginning of year	40,000	60,000	110,000
Transfer from Reserve	-	-	-
	40,000	60,000	110,000
Transfer to Reserve	50,000	50,000	50,000
Estimated Balance at end of year	90,000	110,000	160,000

Total Internal Restrictions

Balance at beginning of year	5,328,145	6,817,000	6,120,651
Transfers from Restrictions	(948,306)	(2,588,931)	(2,113,152)
	4,379,839	4,228,069	4,007,499
Transfer to Restrictions	1,830,323	1,892,582	2,911,136
Estimated Balance at end of year	6,210,162	6,120,651	6,918,635

**Total External Restrictions
Unexpended Contributions**

Balance at beginning of year	1,293	75,000	-
Transfer from Reserve	(1,293)	(75,000)	-
Transfer to Reserve	-	-	-
Estimated Balance at end of year	-	-	-

Note Opening Balances in the revised budget are as per the Audited Financial Statements at 30 June 2021.

CENTRAL TABLELANDS WATER 2022/23 BUDGET SUMMARY

Budgeted Expenditure from Continuing Operations

Budgeted expenditure from Continuing Operations	Original Budget 2021/22	Revised Budget 2021/22	Original Budget 2022/23
Governance Expenses	228,150	219,950	243,339
Corporate Support Expenses	1,485,634	1,482,851	1,544,286
Technical Services Expenses	557,021	525,683	368,294
Operations Expenses	72,476	82,476	108,002
Plant Running Expenses (Net)	73,770	73,770	82,228
Water Supplies - Operating Expenditure			
Private Works & Installations	72,500	72,500	72,510
Meter Reading	225,000	225,000	231,500
Pump Stations	461,000	461,000	528,375
Reservoirs	120,750	120,750	176,250
Filtration Plant Expenses	794,080	794,080	813,980
Reticulation Mains Expenses	462,700	462,700	474,900
Trunk Mains Expenses	224,125	224,125	218,400
Catchment Areas	75,700	75,700	89,080
Telemetry Expenses	91,900	91,900	94,080
Depots	121,625	121,625	124,025
System Checks	130,214	130,214	135,204
Water Analysis	101,310	101,310	105,478
Automatic Filling Stations	7,000	7,000	7,280
Water Purchases	40,000	40,000	41,600
Water Infrastructure Depreciation Expense	2,250,000	2,250,000	2,250,000
Sub Total Water Supplies Operating Expense	5,177,904	5,177,904	5,362,662
Total Expenses from Continuing Operations	7,594,955	7,562,634	7,708,811

CENTRAL TABLELANDS WATER 2022/2023 BUDGET SUMMARY

Budgeted Income from Continuing Operations

Budgeted Income from Continuing Operations	Original Budget 2021/22	Revised Budget 2021/22	Original Budget 2022/23
Availability (Access) Charges Water access charges - Includes Pension Subsidy Received	1,638,053	1,638,053	1,738,608
User Charges & Fees Water sales and other fees and charges including new connections.	5,776,644	4,716,644	5,868,031
Other Revenue Sundry Income - Lease Fees etc	69,555	69,555	68,868
Interest & Investment Revenue Interest on Investments and Overdue Accounts	51,750	51,750	111,750
Grants - Contributions Provided for Operating Purposes Grants - Contributions Provided for Operating Works	100,000	34,331	-
Contributions Provided for Capital Purposes Development Contributions and Mains Extensions	253,596	721,411	263,740
Grants Provided for Capital Purposes	2,240,000	4,036,808	-
Net Gains from the disposal of assets Profit/Loss on sale of equipment (plant and vehicles)	52,000	52,000	60,000
Total Income from Continuing Operations	10,181,598	11,320,552	8,110,997



Central Tablelands Water

30 Church St Blayney NSW 2799

PO Box 61 Blayney NSW 2799

(02) 6391 7200

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Appendix 1				
Fees and Charges 2022/2023				
Type	Description	GST	Pricing Principle	Amount \$
Water Charges (Per Kilolitre)	Residential/Rural	N	User Charge	\$3.69
	Non-Residential	N	User Charge	\$3.69
	Industrial	N	User Charge	\$3.69
	Non Potable Water	N	User Charge	\$2.95
	Automatic Filling Stations	N	User Charge	\$8.00
	Standpipe Sales	N	User Charge	\$9.50
Bulk Water Charges	Cowra Shire	N	User Charge	\$2.21
	Other Councils	N	User Charge	\$2.21
Availability Charges (Per Annum)	20mm	N	User Charge	\$256.00
	25mm	N	User Charge	\$400.00
	32mm	N	User Charge	\$656.00
	40mm	N	User Charge	\$1,024.00
	50mm	N	User Charge	\$1,600.00
	80mm	N	User Charge	\$4,096.00
	100mm	N	User Charge	\$6,400.00
	Fire Service (restricted to fire use only) Unconnected Built Upon Properties	N	User Charge	\$256.00 \$128.00
Meter Test Fees	20mm and 25mm (other sizes on application)	N	At Cost	\$100.00
Reconnection Fees	Non Payment (less than 3 months)	N	User Charge	\$195.00
	Non Payment (after 3 months)	N	User Charge	\$370.00
	Other Reconnection	N	User Charge	\$370.00
Other Fees	Attend to Disconnect	N	User Charge	\$105.00
	Special Reading Fee	N	User Charge	\$90.00
Developer Charges - Lake Rowlands*	Per equivalent tenement (ET). Block sizes exceeding 2000m2 will incur an additional charge in excess of 1 ET. Seek quote on application.	N	At Cost	\$6,404.00
Capital Contribution Charges - Lake Rowlands*	Per Equivalent tenement. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$6,404.00
Developer Charge - Quandialla *	Quandialla Scheme Supply Area – per ET. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$3,202.00
Service Connection - 20mm only	4 metres (footpath)	N	User Charge	1,508.00
	10 metres (dirt/gravel)	N	User Charge	1,653.00
	10 metres (bitumen)	N	User Charge	2,547.00
	20 metres (dirt/gravel)	N	User Charge	2,220.00
	20 metres (bitumen)	N	User Charge	3,604.00
	20 metres (bitumen & concrete footpath) Rural connection	N	User Charge	4,069.00 2,371.00
Mains Extensions Connections 25mm, 32mm & above	Price on Application	N	User Charge	POA
	Price on Application	N	User Charge	POA
Private Works - Other	Labour rate per hour (during working hours) (Overtime rates apply outside working hours)	Y	User Charge	75.00
	Utility hire rate per kilometre	Y	User Charge	1.20
	Excavator hire rate per hour	Y	User Charge	162.00
	Pressure/Flow Testing	N	User Charge	250.00
	Contract Plant Hire	Y	User Charge	At cost
Administrative Fees	Section 603 Certificate (per property)	N	Statutory	\$90.00
	Dishonoured cheque	Y	At Cost	\$45.00
	Dishonoured Direct Debit	Y	At Cost	\$45.00
	Photocopying B & W (A4) per copy	Y	At Cost	\$0.60
	Photocopying Colour (A4) per copy	Y	At Cost	\$1.20
	Photocopying B & W (A3) per copy	Y	At Cost	\$1.00
	Photocopying Colour (A3) per copy	Y	At Cost	\$2.00
	Copy of Accounts - Per account over 1 account. (single account only no charge)	Y	At Cost	\$3.00
	Search Fees - per hour	Y	User Charge	\$75.00
	Processing Fee - Account refund request - per refund if more than 1 annually.	Y	At Cost	\$45.00
	Interest - overdue accounts	N	Statutory	6.0%
	Debt Collection Costs on overdue accounts - including early and late stage intervention and service fees	Y and N	At Cost	Actual Cost
Government Information Public Access (GIPA Act)	Formal Application	N	Statutory	30.00
	Processing Charge (Per hour)	N	Statutory	30.00
	Internal Review Processing Fee	N	Statutory	40.00