

# Central Tablelands *Water* Work



## Health and Safety Policy Statement

<b>Policy Title:</b>	Health and Safety Policy	
<b>Responsible Officer:</b>	General Manager	
<b>Adopted:</b>	Date: 12.10.2016	Minute Number: 16/079
<b>Last Reviewed:</b>	Date: 30/05/2016	
<b>New Review:</b>	Date:	
<b>Version Number:</b>	V2	

# WH&S Policy Statement

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## **General Policy**

Central Tablelands Water is committed to providing a safe and healthy work environment for all employees, contractors and visitors to Council's workplace.

## **MANAGEMENTS RESPONSIBILITY**

Management of Central Tablelands water is committed to improving every aspect of health and safety by involving all Council staff in reducing or eliminating any risks and hazards in the workplace and providing sufficient resources to comply with the WH&S Act and regulations.

## **WORK HEALTH AND SAFETY PROGRAM**

In order to implement the general provisions of this policy, Central Tablelands Water will set up and monitor a program of activities relating to WH&S that includes:

- WH&S Policies and Procedures Manual
- WH&S Training and education
- Work design, workplace design and standard work method procedures
- Safety rules and disciplinary procedures
- Provision of WH&S equipment
- Workplace inspections
- Reporting and recording incidents, injuries and illness
- Provide WH&S information to employees and contractors

## **SPECIFIC RESPONSIBILITY**

Councillors are required to ensure that attention is given to the organisational objectives for WH&S. Council in adopting the Management Plan will take into consideration the practical implications for WH&S.

The General Manager will take such measures deemed necessary to meet the statutory obligations under the WH&S Act.

The General Manager and Director Operations and Technical Services are required to ensure that this policy and the WH&S program are effectively implemented and to support supervisors and hold them accountable for their specific responsibilities.

All supervisors will be held accountable for taking all practical measures to ensure that the workplace they control is safe and without risk to health. The supervisors shall ensure all persons at the workplace are behaving in a safe manner without risking health.

The Director Operations and Technical Services and Supervisor will be held accountable for prompt action, so that unsafe, unhealthy conditions and unsatisfactory behaviour is eliminated.

Employees are required to cooperate and comply with the Central Tablelands Water WH&S Policy and program, to ensure their own health and safety, and that of their fellow workers, as well as the public. All employees are required to report all unsafe conditions or acts.

Contractors engaged to work for Central Tablelands Water are required to comply with Councils WH&S policy and program, observing directions on health and safety matters from

designated employees. Failure to comply or observe these directions will be considered a breach of contract and sufficient grounds to terminate the engagement.

Visitors to Central Tablelands Water worksites are required as part of their visiting rights to comply with Councils WH&S policy and program, serving directions on health and safety matters from designated employees. Failure to comply or observe these directions will result in the visitor being required to leave the site.

“Smart” phones will be provided to all operations staff with applications installed to ensure a measure of safety for those staff who may be working on their own at any given time.