

**Minutes of the Ordinary Meeting of Central Tablelands Water held at  
Old Vic Inn Canowindra on Wednesday, 13<sup>th</sup> December 2017,  
commencing at 10.30am**

<b><u>Present</u></b>	Cr. David Somervaille	(Chairman)	Blayney
	Cr. John Newstead		Blayney
	Cr. Craig Bembrick		Weddin
	Cr. Kevin Walker	(Deputy Chairman)	Cabonne
	Cr. Anthony Durkin		Cabonne
	Gavin Rhodes	(General Manager)	
	Leonie Freeth	(Director Operations & Technical Services)	
	Peter McFarlane	(Director Finance & Corporate Services)	

*Mr John O'Malley a Partner with Intentus Chartered Accountants, presented an outline of Council's 2016/2017 Annual Financial Statements Audit and the Auditor's Reports on behalf of the Audit Office of NSW.*

### **APOLOGIES**

#### **17/092 RESOLVED:**

That a leave of absence be granted to Cr Paul Best following receipt of an apology for non-attendance.

(Cr. Bembrick/Cr. Durkin)

### **CONFIRMATION OF MINUTES**

#### **17/093 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 18<sup>th</sup> October 2017, being minute numbers 17/070 to 17/091 inclusive, be confirmed.

(Cr. Walker/Cr. Bembrick)

### **MATTERS ARISING FROM PREVIOUS MINUTES**

#### **Public Forum**

The General Manager advised Council that Mr Nick Links-Fisher has requested a deferred payment plan for the Section 64 Developer Charges on his residential property development in Canowindra. The request has been approved pending agreement to Council's deferred payment plan conditions.

#### **Item 17/074 – Meeting Times & Dates**

The General Manager advised Council that a request had been made by Cr Newstead to change the April 2018 meeting date at Item 17/074, from 18 April 2018 to 11 April 2018. This requested change will align with Council meetings being held on the 2<sup>nd</sup> Wednesday of alternate months.

The Council accepted the proposed change to the April 2018 Council meeting date.

**CHAIRMAN'S MINUTE**

The government has now passed legislation providing for the establishment of regional Joint Organisations or JOs. The legislation makes it clear that county councils, when exercising their functions, must take into account regional strategies of the relevant JO. Inexplicably, the same obligation does not apply to the water utility businesses of general purpose councils in the same JO area.

Apart from this, the legislation is silent on the relationship between JOs and county councils. Much will be left to the regulations. I have spoken on two occasions to the officer in the Office of Local Government responsible for the introduction of JOs, including at a meeting with the Centroc mayors in Orange yesterday. The intention is that county councils will not be eligible to be members of JOs. They may be associate non-voting members, if this is provided for in the relevant JO charter and invited by the board of the JO. General purpose councils, including our 3 constituent councils, have until 28 February 2018 to resolve to participate in a JO. The expectation is that all current members of Centroc, other than CTW, will seek to become members of a Central NSW Joint Organisation. I also anticipate that CTW will be invited to join as a non-voting member. We should know more by the time of our meeting on 14 February.

I would also like to take the opportunity of this minute to record Council's appreciation to Leonie Freeth, Director of Operations and Technical Services for the last 18 months. To my great regret, Leonie has resigned to take up another position.

Leonie joined us in February 2016. She accepted the task of following Darrell Sligar, her predecessor in the position for 30 years. In any organisation, that of itself is a real challenge. We were incredibly fortunate that our search for a successor to Darrell coincided with Leonie's desire to not only work on new projects but to oversee those projects as they are carried into operation.

And we have given Leonie plenty of that. The Orange Pipeline and the Trunk Main K renewal are two of our biggest projects in recent times. As a true professional, Leonie quickly mastered the brief. She was unwavering in protecting CTW's interests throughout both projects. And she was always on the lookout to modernise our operational systems. The actuators are just one example, as is the digitalisation of our records. She has new projects in her sight, including a new 12ML reservoir at the Carcoar WFP. The organisation has moved into a new era thanks to Leonie's efforts.

In Leonie's brief period with us she has left an indelible mark on the organisation. The operators and outdoor staff have learnt so much from her leadership, and so much that is good and enduring, and for me that is Leonie's main legacy. She has earned their respect by her frank, no nonsense, and very focussed approach. An organisation like this needs champions and Leonie has been just that.

Personally I am incredibly sorry to see Leonie leave. I hope by this minute to convey to Leonie Council's enduring appreciation for her contribution, all too brief as it was.

**17/094 RESOLVED:**

That the Chairman's Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Newstead/Cr. Durkin)

**COUNCILLOR REPRESENTATION**

Cr. Somervaille represented CTW at the following:

- Lachlan Valley Water Security Project Customer Reference Group at Condobolin 25 October 2017;
- Centroc Board meeting, Hilltops Council, Young 23 November 2017;
- LGNSW Annual Conference, Sydney 4-6 December 2017, and
- Joint Organisation update by Office of Local Government, Orange 12 December 2017.

Cr. Walker represented CTW at the LGNSW Annual Conference, Sydney 4-6 December 2017.

Cr. Newstead represented CTW at the Remembrance Day Service in Blayney, 11 November 2017.

**01) FINANCIAL MATTERS (FM.BA.1)****17/095 RESOLVED:**

That the information be noted.

(Cr. Walker/Cr. Newstead)

**02) ANNUAL FINANCIAL STATEMENTS AND AUDITOR'S REPORTS - YEAR ENDING 30 JUNE 2017 (CM.AU.1)****17/096 RESOLVED:**

That the 2016/17 Financial Statements and Auditor's Reports be received.

(Cr. Durkin/Cr. Bembrick)

**03) QUARTERLY BUDGET REVIEW STATEMENT 30<sup>th</sup> SEPTEMBER 2017 (FM.FR.1)****17/097 RESOLVED:**

That the budget review statement for the quarter ended 30<sup>th</sup> September 2017 be accepted, and the variations therein be adopted.

(Cr. Bembrick/Cr. Newstead)

**04) CODE OF CONDUCT COMPLAINTS STATISTICS (GO.PR.1)****17/098 RESOLVED:**

That the Code of Conduct Statistics 2017 Report be received and noted.

(Cr. Durkin/Cr. Walker)

**05) CLOSING OF OFFICE OVER CHRISTMAS – NEW YEAR PERIOD (CM.ME.1)**

**17/099 RESOLVED:**

That Council note the report.

(Cr. Bembrick/Cr. Newstead)

**06) STAFF MOVEMENTS (PE.EC.1)**

**17/100 RESOLVED:**

That Council note the information.

(Cr. Newstead/Cr. Durkin)

**07) ANNUAL REPORT 2016/2017 (CM.RP.2)**

**17/101 RESOLVED:**

That the Central Tablelands Water Annual Report for 2016/2017 be received and noted.

(Cr. Walker/Cr. Bembrick)

**08) CENTROC BOARD MEETING HELD 23 NOVEMBER 2017 (CM.CF.3)**

**17/102 RESOLVED:**

That Council note the report, Centroc Mayoral Report and associated minutes of the Centroc Board Meeting and Annual General Meeting held 23 November 2017.

(Cr. Newstead/Cr. Durkin)

**09) JOINT ORGANISATION UPDATE (CM.CF.3)**

**17/103 RESOLVED:**

That Council note the report.

(Cr. Walker/Cr. Newstead)

**10) REGIONAL WATER SECURITY PIPELINE PROJECT UPDATE (WS.AM.1)**

**17/104 RESOLVED:**

That the information be noted.

(Cr. Newstead/Cr. Durkin)

**11) TRUNK MAIN K RENEWAL (WS.AM.1)**

**17/105 RESOLVED:**

That the information be noted.

(Cr. Durkin/Cr. Newstead)

**12) SAFE AND SECURE FUNDING EXPRESSION OF INTEREST FUNDING SUBMISSION (GR.SL.2)**

**17/106 RESOLVED:**

That Council note the report.

(Cr. Walker/Cr. Durkin)

**13) LACHLAN VALLEY WATER SECURITY PROJECT PHASE 2 UPDATE (GR.SL.4)**

**17/107 RESOLVED:**

That the information be noted.

(Cr. Bembrick/Cr. Durkin)

**14) DRAFT BACKFLOW PREVENTION POLICY WS.SP.1)**

**17/108 RESOLVED:**

That, following the statutory period of public display, Council adopt the draft Backflow Prevention Policy as presented at the October 2017 Council meeting.

(Cr. Durkin/Cr. Bembrick)

**15) DRAFT CLOSED CIRCUIT TELEVISION (CCTV) POLICY (RM.PO.4)**

**17/109 RESOLVED:**

That, following the statutory period of public display, Council adopt the draft Closed Circuit Television (CCTV) Policy as presented at the October 2017 Council meeting.

(Cr. Walker/Cr. Newstead)

**16) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**17/110 RESOLVED:**

That the information be noted.

(Cr. Durkin/Cr. Newstead)

**17) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**17/111 RESOLVED:**

That the information be noted.

(Cr. Bembrick/Cr. Walker)

**18) QUESTIONS ON NOTICE**

**17/112 RESOLVED:**

No Questions on notice were received

**19) WATER LEAKAGE – ACCOUNT 3746000003 (CR.EQ.1)  
WATER LEAKAGE – ACCOUNT 1699000004 (CR.EQ.1)  
WATER LEAKAGE – ACCOUNT 6373800007 (CR.EQ.1)  
WATER LEAKAGE – ACCOUNT 273030007 (CR.EQ.1)**

**17/113 RESOLVED:**

That, as these matters deal with items that are subject to the affairs of an individual and confidentiality, Council consider it in Committee of the Whole and that in terms of Sections 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

(Cr. Durkin/Cr. Newstead)

**20) PROCEED TO THE COMMITTEE OF THE WHOLE**

**17/114 RESOLVED:**

That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Bembrick/ Cr. Walker)

**REPORT OF THE COMMITTEE OF THE WHOLE**

**WATER LEAKAGE – ACCOUNT 3746000003 (CR.EQ.1)**

**RECOMMENDATION:**

That Council grant a one-off concession of 50% off the consumption as recorded on the September 2017 water account.

(Cr Bembrick/Cr. Walker)

**WATER LEAKAGE – ACCOUNT 1699000004 (CR.EQ.1)**

**RECOMMENDATION:**

That Council grant a one-off concession of 50% off the consumption as recorded on the December 2017 water account.

(Cr. Newstead/Cr. Bembrick)

**WATER LEAKAGE – ACCOUNT 6373800007 (CR.EQ.1)**

**RECOMMENDATION:**

That Council decline the request for an undetected water leakage allowance concession on this occasion and recommend the customer investigate the possibility and practicality of utilising a single meter on the property in order to reduce future water charges.

(Cr. Durkin/Cr. Newstead)

**WATER LEAKAGE – ACCOUNT 273030007 (CR.EQ.1)**

**RECOMMENDATION:**

That Council decline the request for an undetected water leakage allowance concession on this occasion.

(Cr. Durkin/Cr. Newstead)

**21) REPORT TO THE COMMITTEE OF THE WHOLE**

**17/115 RESOLVED:**

That the recommendations of the Committee of the Whole be adopted.

(Cr. Bembrick/Cr. Durkin)

**Next Meeting:** The next meeting of Central Tablelands Water will be held in Blayney on 14<sup>th</sup> February 2018.

There being no further business, the Chairman declared the meeting closed at 12.25pm.