

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Blayney  
Shire Council, on Wednesday, 9 April 2014,  
commencing at 10.35am**

<b><u>Present</u></b>	Cr. Geoff Braddon OAM	(Chairman)	Blayney
	Cr. David Somerville	(Deputy Chairman)	Blayney
	Cr. Anthony Durkin		Cabonne
	Cr. Kevin Walker		Cabonne
	Cr. Geoffrey McClelland		Weddin
	Cr. Alan Griffiths		Weddin
	Tony Perry	(General Manager)	
	Darrell Sligar	(Manager Operations & Technical Services)	
	Gavin Rhodes	(Manager Finance & Corporate Services)	

**APOLOGIES**

Nil

**CONFIRMATION OF MINUTES****14/015 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 12 February 2014, being minute numbers 14/001 to 14/014 inclusive, be confirmed.

(Cr. Griffiths/Cr. McClelland)

**MATTERS ARISING FROM MINUTES**

The General Manager reported on his meeting with the four General Managers of the other water county councils in regards to the proposal to submit a joint submission to the Division of Local Government in response to the final report of the LG Independent Review Panel.

Whilst there was no support to submit a joint submission, it was unanimously agreed that each councils individual submissions would strongly endorse the view that water County Councils should continue to exist as such and as presently constituted and should not be required to become subsidiaries of any proposed Regional Joint Organisation but would rather be an equal member alongside the other GP councils.

**CHAIRMAN'S MINUTE**

I must apologise that I have been away so I'd like firstly like to thank the Deputy Chairman, Cr Somerville, for filling in as acting Chairman during my absence. Cr Somerville had a fair bit on his plate and I thank you sincerely for your efforts there.

It's a fairly important meeting today when we consider the budget estimates prepared by staff for the coming year. It's also an important meeting, as you will be asked to endorse the recommendations of the General Manager recruitment panel to appoint a consultant to conduct a process to find a replacement for our retiring GM, unfortunately, I might add.

The next couple of months will also be an important time in the GM recruitment process as we will need to conduct an interview selection process at a special meeting in June.

As I have been away, I don't have anything else to cover.

**14/016 RESOLVED:**

That the Chairman's Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Somerville/Cr. Walker)

**COUNCILLOR REPRESENTATION**

Cr Somerville advised of his attendance deputising for the Chairman at the Centroc Board meeting on 27 February, the LGNSW regional meeting in Bathurst on 24 March and the LGMA Golden Oldies function in Orange on 7 March.

**01) INTEGRATED PLANNING & REPORTING 2014/2015 MANAGEMENT PLAN (FM.PL.1)**

**14/017 RESOLVED:**

1. That Council endorses the draft:

- a. Delivery Plan 2014 – 2018
- b. Operational Plan 2014 - 2015 – Part 1 & 2
- c. Workforce Management Plan 2012 – 2016
- d. Asset Management Strategy and Plans
- e. Long Term Financial Plan

To be placed on public display for a period of 28 days.

2. That the CTW Community Strategic Plan be adopted by Council.

(Cr. Walker/Cr. Somerville)

**02) FINANCIAL MATTERS (FM.BA.1)**

**14/018 RESOLVED:**

That the information be noted.

(Cr. McClelland/Cr. Griffiths)

**03) AUDIT COMMITTEE - ANNUAL REPORT 2012/2013 AND MARCH 2014 MEETING MINUTES (CM.AU.4)**

**14/019 RESOLVED:**

That Council receive and note the Audit Committee Annual Report 2012/2013 and March 2014 Audit Committee Meeting Minutes.

(Cr. Somerville/Cr. McClelland)

**04) GENERAL MANAGER - RECRUITMENT (GO.CO.4)**

**14/020 RESOLVED:**

1. That Council accept the proposal from Blackadder Associates to undertake the recruitment to the position of General Manager with the recruitment being undertaken by their Associate Mr Alan McCormack.
2. That the Chairman be delegated the task of co-ordinating the recruitment process, including the calling of a Special Meeting to appoint a new General Manager.
3. That the Chairman be delegated the task of ensuring:
  - the General Manager Position Description is current and evaluated in terms of salary to reflect the responsibilities of the position
  - the proposed salary range reflects the responsibilities and duties of the position
  - the position is advertised according to the requirements of the Act
  - information packages are prepared
  - applicants selected for interview are notified
4. That the task of recruitment be delegated to a Selection Panel, comprising:
  - Cr. Geoff Braddon - Chairman
  - Cr. David Somerville - Deputy Chairman
  - Cr. Allan Griffith
  - Cr. Anthony Durkin
  - General Manager
5. That the whole Council be involved in the final Interviews
6. That the Chairman and Deputy Chairman be delegated the task of negotiating the final contract, with assistance from the Recruitment Consultant.

(Cr. Durkin/Cr. McClelland)

**05) 2012/2013 NSW WATER SUPPLY PERFORMANCE MONITORING REPORT (GR.SL.2)**

**14/021 RESOLVED:**

That the 2012/2013 Water Supply Performance Report for Local Government Water Utilities be received and noted.

(Cr. Walker/Cr. Griffiths)

**06) STATECOVER - 2013 COUNCIL PERFORMANCE REPORT (RM.CM.2)**

**14/022 RESOLVED:**

That Council note the information.

(Cr. Durkin/Cr. Somerville)

**07) WORK HEALTH & SAFETY - POLICY IMPLEMENTATION (RM.PO.2)**

**14/023 RESOLVED:**

That Council endorse the action of the General Manager in providing “smart” phones to all operations staff with applications installed to provide a measure of safety for those staff who may be working on their own at any given time and that this course of action be endorsed as an addition to Council’s WHS policy.

(Cr. Walker/Cr. Somerville)

**08) WBC ALLIANCE - PROJECT OFFICER'S REPORT (CM.AG.6)**

**14/024 RESOLVED:**

That the information be noted.

(Cr. McClelland/Cr. Somerville)

**09) CENTROC BOARD MEETING (CM.CF.3)**

**14/025 RESOLVED:**

That Council note the information.

(Cr. Durkin/Cr. Walker)

**10) CANCER CARE WESTERN - SPONSORSHIP REQUEST (CR.SD.1)**

**14/026 RESOLVED:**

That Council support the 2014 Cancer Care Western Car Rally with sponsorship donation of \$500.00.

(Cr. McClelland/Cr. Griffiths)

**11) GRENFELL P.A.H & I ASSOCIATION - GRENFELL SHOW (CR.SD.1)**

**14/027 RESOLVED:**

That Council approve a Section 356 payment of \$250.00 to the Grenfell Show Committee in support of the 2014 Grenfell Show to be held on 29 & 30 August 2014.

(Cr. Walker/Cr. Durkin)

**12) MANILDRA SKATE PARK - BOTTLE FILLING STATION (WS.SP.15)**

**14/028 RESOLVED:**

That Council decline to sponsor the provision of a water bottle filling station at Montana Skate Park Manildra but offer to provide a water connection at cost if a filling station is installed.

(Cr. Walker/Cr. Somerville)

**13) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**14/029 RESOLVED:**

That the information be noted.  
(Cr. McClelland/Cr. Griffiths)

**14) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**14/030 RESOLVED:**

That the information be noted.  
(Cr. Griffiths/Cr. Walker)

**15) QUESTIONS ON NOTICE**

No questions on notice were received.

**16) WATER LEAKAGE - ACCOUNT 546000001 (CR.EQ.1)  
REQUEST FOR DEFERRED PAYMENT OF DEVELOPER CHARGES  
(WS.AG.1)**

**14/031 RESOLVED:**

That, as this matter deals with items that are subject to the affairs of an individual, Council consider it in Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.  
(Cr. Walker/Cr. McClelland)

**17) PROCEED TO COMMITTEE OF THE WHOLE**

**14/032 RESOLVED:**

That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.  
(Cr. Walker/Cr. Somerville)

**REPORT OF THE COMMITTEE OF THE WHOLE**

**WATER LEAKAGE - ACCOUNT 546000001 (CR.EQ.1)**

**RECOMMENDATION:**

That Council adhere to its policy of no concession for water leakage.  
(Cr. McClelland/Cr. Somerville)

**REQUEST FOR DEFERRED PAYMENT OF DEVELOPER CHARGES  
(CR.EQ.1)**

**RECOMMENDATION:**

That Council decline the developer's request to enter into a monthly instalment schedule over 24 months for the payment of outstanding developer charges which are now due following a two year deferred payment.

(Cr. Somerville/Cr. Walker)

**RECOMMENDATION:**

That as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. McClelland/Cr. Griffith)

**18) REPORT OF THE COMMITTEE OF THE WHOLE**

**14/033 RESOLVED:**

That the recommendations of the Committee of the Whole be adopted.

(Cr. McClelland/Cr. Somerville)

**Next Meeting:** The next meeting of Central Tablelands Water will be held in Canowindra on 11<sup>th</sup> June 2014

There being no further business, the Chairman declared the meeting closed at 12.40pm