

CENTRAL TABLELANDS *Water*



Business Paper

Ordinary Meeting of Central Tablelands Water

13th April 2011

Blayney



6 April 2011

Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Blayney Shire Council on Wednesday, 13 April 2011 at 10.30am. Morning tea will be served at 10.00am.

Agenda

1. Public Forum
2. Apologies for non-attendance
3. Leaves of absence granted
4. Confirmation of Minutes - Ordinary Meeting held on 16.02.11
5. Chairman's Minute
6. Councillor Representation
7. Notices of Motion
8. Reports of Staff
9. Adjourn Meeting and proceed into Committee of the Whole
10. Resume Ordinary Meeting & Report of Committee of the Whole
11. Next Meeting – Molong, 8th June 2011

Yours faithfully

A. Perry
General Manager

INDEX OF REPORTS
OF THE ORDINARY MEETING OF CENTRAL TABLELANDS WATER
HELD ON WEDNESDAY 13 APRIL 2011

CORPORATE & FINANCIAL SERVICES REPORTS

01	Financial Matters (4).....	3
02	2011/2012 Management Plan (201)	6
03	Lake Rowlands - Societal Risk Assessment (94).....	9
04	Lake Rowlands - 2010 Dam Safety Inspection Report (94)	12
05	Lake Rowlands Proposed Augmentation (226)	16
06	Internal Audit (3)	18
07	WBC Alliance - Project Officer's Report (356)	20
08	Mandurama Progress Association - Mandurama Reservoir (124)	24
09	Annual Staff Picnic (223)	26

ENGINEERING & OPERATIONS SERVICES REPORTS

10	Purchase of Plant (87)	27
11	Maintenance of Council's Systems (105).....	28
12	Performance of Council's Systems (105).....	30
13	New Water Services (80).....	32

COMMITTEE REPORTS

14	Water Leakage - Account 40802-00000-6 (299) Water Leakage - Account 3991-03000-2 (287) Water Leakage - Account 1576-01000-1 (283) Water Leakage - Account 41918-00000-5 (299) Water Leakage - Account 8021-00000-8 (296).....	33
15	IT Corporate Systems Replacement Tender (356)	34
16	Questions on Notice	35
17	Proceed to Committee of the Whole	36
18	Report of the Committee of the Whole.....	37

01) Financial Matters (4)

(Gavin Rhodes)

RECOMMENDATION:

1. That the information be noted.

REPORT

Details of all payments made to creditors in the preceding two months are available for inspection at the Blayney office.

The Bank Reconciliation, as at 31st March 2011, together with a Statement of Funds Invested, is attached to the business paper.

Council's Petty Cash Book and the Warrant Listing will be **tabled** on meeting day.

As required by Council, the following table details the status of Council's investments through Lehman Bros at 28th February 2011:

Investment	Interest Rate	Above BBSW	Call Date	Maturity Date	Interest Paid	Face Value	Current % value	Current Value
Aphex (Glenelg AA-)	6.6000%	1.44%	22/06/2009	22/12/2014	Quarterly	50,000	38.54	19,270
MAS (Parkes AA-)	8.2000%	3.04%	20/12/2009	20/06/2015	Quarterly	300,000	1.50	4,500
ZIRCON (Coolangatta AA)	N/A	N/A	20/03/2011	20/09/2014	Quarterly	250,000	89.00	222,500
ZIRCON (Miami AA)	N/A	N/A	20/03/2015	20/03/2017	Quarterly	50,000	89.00	44,500
Omega (Henley AAA)	5.7000%	0.54%	22/06/2012	22/06,2012	Quarterly	200,000	86.10	172,200
Total						\$850,000	54.47	\$462,970

The value of the CDO investments acquired through Lehman's continue to improve with the latest valuations received as at 28 February 2011, showing an increase in the total net valuations from \$446,460 at 31 December 2010 to \$462,970 at 28 February 2011, an increase of \$16,510. Valuations are now valued at 54.47% of par value.

Lehman Australia remains in liquidation and Council's legal representatives, Piper Alderman together with litigation funders IMF (Australia) Ltd, are continuing to work on behalf of a significant number of councils with a class action against Lehman's to ensure that the best possible return from the assets is received.

In the latest update received from IMF (Australia) Ltd, dated 1 April 2011, the following was advised:

1. *The lawyers for the applicant councils, including Senior Counsel, continue to be pleased with how the trial has progressed to date;*
2. *All three representative councils have concluded their (non expert) lay evidence;*
3. *Lehman Brothers Australia elected not to call any lay evidence in reply;*

4. *Expert evidence was then presented by each party and this concluded on 31 March 2011;*
5. *The proceedings have been adjourned for a period while the parties prepare written submissions;*
6. *A date has been fixed in late May (the week commencing 30 May) for oral submissions by each party after which time the judge will reserve his decision. A decision is not expected until around October 2011;*
7. *Piper Alderman in conjunction with the representative councils are seeking to continue settlement discussions with the liquidators; and*
8. *Piper Alderman and Senior Counsel have informed IMF that they were satisfied with the presentation of the evidence at the hearing.”*

Whilst Council's CDO investments are well below par value, Council's remaining investment portfolio of approximately \$2.31 million is all capital guaranteed, primarily in term deposits.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

1 Bank Reconciliation February 2011 to March 2011 1 Page

**CENTRAL TABLELANDS COUNTY COUNCIL
STATEMENT OF BANK BALANCES AS AT 31 MARCH, 2011**

<u>GENERAL FUND</u>		<u>BANK RECONCILIATION</u>	
(a) Cash Book Balance	\$ 309,869.64	Balance as per Bank Statement	\$ 309,940.45
(b) Bank Balance	\$ 309,940.45	Add: Outstanding deposits	\$ 1,885.79
(c) Limit of Overdraft (Bank)	Nil	Less: Outstanding Cheques	\$ 311,826.24
(d) Limit of Overdraft (Statutory)	\$ 1,130,000.00	Balance as per Cash Book	\$ 309,869.64

<u>FUNDS INVESTED AS AT 31 MARCH, 2011</u>		<u>Rate of Interest</u>	<u>Bank Bill Swap Rate</u>
<u>Form of Investment</u>	<u>Institution</u>	<u>Amount</u>	
(1) Floating Rate CDO	Aphex Pacific Capital (Gleleg AA-)	\$ 50,000.00	4.97%
(2) Floating Rate CDO	Managed ACES SPC (Parkes AA-)	\$ 300,000.00	4.97%
(3) Floating Rate CDO	ZIRCON (Coolangatta AA)	\$ 250,000.00	4.97%
(4) Floating Rate CDO	ZIRCON (Miami AA)	\$ 50,000.00	4.97%
(5) Floating Rate CDO	Omega Capital Investments(Henley AAA)	\$ 200,000.00	4.97%
		\$ 850,000.00	
(6) FRN Subordinated Debt	Suncorp Metway Ltd (Capital Guaranteed)	\$ 500,000.00	4.97%
(7) Term Deposit	Reliance Credit Union (180 Days)	\$ 500,000.00	4.97%
(8) Term Deposit	Reliance Credit Union (180 Days)	\$ 500,000.00	4.97%
(9) Term Deposit	Rabo Direct Bank	\$ 500,000.00	4.97%
		\$2,850,000.00	
(10) Cheque Account	Reliance Credit Union	\$ 75.28	4.50%
(11) Cheque Account	Commonwealth Bank	\$ 58,293.32	4.70%
(12) Business On-line Saver	Commonwealth Bank	\$ 251,571.85	4.75%
(13) Cash Managed Fund	Macquarie Investment	\$ 5.00	4.50%
		\$3,159,945.45	

In accordance with the Local Government (Finance Regulations) 1993 (Part 4, Cl. 19), I hereby certify:

The above Investment Summary represents Council's total investments as at 31st March, 2011 and that the investments have been made in accordance with the Act, the regulations and Council's investment policies.



Gavin Rhodes
Finance Manager

02) 2011/2012 Management Plan (201)

(Tony Perry)

RECOMMENDATION:

1. That Council advertise the draft Management Plan, in accordance with the requirements of section 405 of the Local Government Act,
2. Council adopt the proposed fees and charges for 2011/2012, as outlined in the draft Management Plan,
3. Council display the draft Management Plan at the Blayney office, the office of each constituent Council, and Post Offices or General Stores in all villages.

REPORT

A draft copy of the 2011/2012 Management Plan has been enclosed with this business paper and provides for an increase of 14 cents per kilolitre (8%) in water consumption charges and a \$36.00 increase in the annual availability or access charge.

Whilst Council resolved in 2006/2007 to effect an annual increase of 8% on consumption charges in order to self-fund an extensive 30 year capital works programme (\$52.84 million in 2010 \$ terms), significant reductions in water consumption, a forecast rise of 17% in energy costs in 2011/12 and other significant cost increases, such as depreciation, are placing severe pressures in maintaining the timeframes outlined in the financial plan and capital works programme. As reported in the December 2010 Budget Review Statement, Council revised budget forecast for 2010/2011 is estimated at a net operating deficit of \$649,000.

To address this issue, Management is recommending to Council to increase the annual availability charge for a standard 20mm service from \$124.00 per year to \$160.00 per year, with larger services increasing respectively, and increase consumption charges by 8% from \$1.70 to \$1.84. As a result of the increased charges, Council's overall revenue from water charges is estimated to increase by 13.26%, with the typical residential bill of 254 kilolitres per year estimated to increase by 12.5%.

The 2011/2012 draft Management Plan reflects an estimated net overall deficit of \$46,409 and an operating deficit of \$675,914 after provision for depreciation of \$1,745,320. The estimated deficit is shown as being transferred from reserves resulting in a balanced budget. The subsequent years of 2012/2013 and 2013/2014 also show balanced budgets with the respective surpluses being transferred to Reserves in accordance with Councils Strategic Business Plan and 30 year capital works program.

Using an average of the past five years, urban water consumption has been estimated to increase from the forecast 989,000 kilolitres in 2010/2011 to 1,200,000 kilolitres and is predicted on 2011/2012 not being as wet as the previous year.

The 2011/2012 budget provides for the following increased costs:

- Pump Stations and Filtration Plant Electricity \$55,000
- Powder Activated Carbon for algal treatment \$11,000
- Drought Management Plan update \$ 8,000
- Infrastructure Assets revaluation \$13,000
- Internal Audit \$15,000
- New Computer implementation & support costs \$40,000

The capital works program for 2010/2011, as outlined in the Management Plan includes:

- Reticulation water mains replacement in South Canowindra - \$220,807
- Blayney Water Filtration Plant – Powder Activated Carbon System - \$80,000
- Meter & Services Replacement Programme - \$89,230
- Provision for pump replacements of \$41,500

Council's capital works and asset replacement program for 2011/2012 will be funded from reserves. At the end of 2011/2012, Council's reserves (excluding ELE) are estimated to total \$3,288,861 increasing to \$4,002,202 at the end of 2012/2013 and \$4,737,475 by the end of 2013/2014.

Council's trunk main replacement programme was due to start in 2012/2013 with the design works for Trunk Main 'K', however, due to a significant reduction in revenues, Council's reserves are not expected to reach the previously predicted levels and, as a result, the commencement of the Trunk Main 'K' renewal has once again been pushed out one year to 2013/2014.

Council's Developer Serving Plan (DSP), which was produced in 2004, is due to be updated (recommended every 5 years) and, accordingly, the estimates provide for an amount of \$20,000 to be funded from revenue. This is a carryover from the 2010/2011 budget.

As indicated above, water sales have been estimated at an average consumption over the previous 5 years. In using this estimation the annual average consumption for urban and rural is approximately 1,221,036 kilolitres. However, due to the significant reductions in consumption over the past three to four years, management has been conservative and reduced the estimate for 2011/2012 to 1,200,000 kilolitres, the same as estimated for 2009/2010.

The General Manager will workshop the Management Plan at this meeting and present various scenarios of price increases for consideration and debate. The workshop will also consider the reserves balance situation and the current status of the 30 year financial plan and capital works programme.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Recommended increased pricing above adopted policy

Attachments

Nil

03) Lake Rowlands - Societal Risk Assessment (94)

(Tony Perry)

RECOMMENDATION:

1. That Council note the information and that letters be sent to new Member for Bathurst, Paul Toole, the Member for Burrinjuck, Katrina Hodgkinson and the new Member for Orange, Andrew Gee seeking their written support for progressing the Lake Rowlands augmentation.

REPORT

The General Manager presented the following report to Council's meetings in April 2010 and February 2011:

April 2010

“As Councillors would be aware, the NSW Dam Safety Committee (DSC) has required a number of studies be carried out on the structural and safety condition of Lake Rowlands Dam. The studies carried out by consultants GHD over the past couple of years are as follows:

1. *Lake Rowlands Safety Review (March 2008)*
2. *Lake Rowlands Dam Hydrology and Dambreak Study (July 2009)*
3. *Lake Rowlands Dam Embankment Stability Analysis (May 2009)*

The results of the above studies were reviewed by DSC and Council has now been advised that the DSC requires the consultants to assess ‘the societal risk of the dam’ by entering the results of studies into the DSC’s Societal Risk diagram and report the findings to the Committee by August 2010.

The General Manager has been in touch with GHD and they have advised that they are prepared to carry out this requirement of the DSC at a proposed fee of \$13,455 (excl. GST), which they claim is 85% of their normal fee rate.

Council does not have any alternative than to proceed with this work, however, the DSC has advised Council that any remedial works required on the dam, as a result of these studies, may be deferred for 5 years pending the outcome of the new dam proposal.

As a result of the above report Council resolved “to approve the expenditure of \$13,455 from revenue on a ‘Societal Risk’ evaluation of Lake Rowlands, as required by the NSW Dam Safety Committee. “

February 2011

“After a fairly protracted time, Council has finally received the Societal Risk Assessment on Lake Rowlands Dam which concludes with the following recommendations:

The Societal Risk is below the DSC's Limit of Tolerability and is within the ALARP region for which remedial works are to be considered to ensure that the risk is as low as reasonable practicable. In order to lower the risk posed by the dam, it is recommended to undertake an option study for upgrading the dam and evaluate the cost effectiveness of the options using cost to save a statistical life (CSSL) method and other measures in accordance with ANCOLD guidelines. Among the options are:

- Raise the embankment dam crest by approximately 1.5m, or*
- construct a wider auxiliary spillway to alleviate the risk posed by an extreme flood and to prevent overtopping of the embankment dam, which accounts for about 96% of the risk.*

The necessity of the above option study and upgrading work will also depend on the possibility of any new dam to be constructed downstream to supersede this existing dam.

A copy of the Societal Risk Assessment has been sent to the DSC who will decide whether Council has to proceed with remedial work on the existing dam or whether remedial work can be deferred pending the outcome of the proposal to construct a new dam downstream.

A full copy of the Assessment will be tabled at this meeting.

A decision from the DSC should be received for consideration at the April 2011 meeting of Council."

The response from DSC has been received and has advised Council that a program regarding the proposed new Lake Rowlands dam should be submitted within three months to assist the DSC in deciding on the need for further action to make Lake Rowlands safe. They further advise that if the new dam has not been constructed by 2021 the DSC will require Lake Rowlands to be upgraded for flood security.

The General Manager is in the process of forwarding the required program to DSC.

Letters should be sent to the new Member for Bathurst, Paul Toole, the Member for Burrinjuck, Katrina Hodgkinson and the new Member for Orange, Andrew Gee seeking their written support for progressing the Lake Rowlands augmentation in order that their letters can be forwarded to DSC to assist the decision to defer remedial works on the existing dam until 2021.

A copy of the letter from DSC is attached.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

1 Letter from Dams Safety Committee 1 Page



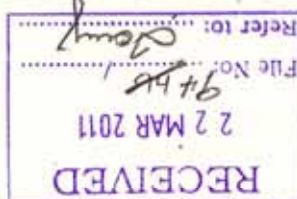
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Dams Safety Committee

ABN 55 079 703 705

17 March, 2011

The General Manager
Central Tablelands Water
PO Box 61
Blayney NSW 2799
Mr A Perry



Our ref: Lakerowlan

Your ref: AP:94

Dear Tony,

Re: Lake Rowlands Dam – Societal Risk Assessment & Program

The NSW Dams Safety Committee (DSC) wishes to thank Central Tablelands Water for its letter dated 7th February 2011 regarding Lake Rowlands Dam, and the enclosed *Societal Risk Assessment, February 2011*.

The DSC endorses the report's conclusion that the Societal Risk is below the DSC's Limit of Tolerability, & is within the ALARP region for which remedial works are to be considered to ensure that the risk is as low as reasonably practicable.

Please submit a program within 3 months regarding the proposed dam downstream of Lake Rowlands Dam, which will supersede the existing dam, to assist the DSC in deciding on the need for any further action to make Lake Rowlands Dam safe. Please note that the DSC will require Lake Rowlands Dam to be upgraded for flood security if the proposed dam downstream is not constructed by March 2021, i.e. 10 years from now.

Your continuing cooperation is appreciated. If there are any queries in regard to the above please do not hesitate to contact the undersigned.

Yours sincerely,


for P. W. Heinrichs
Executive Engineer

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Page 1 of 1

Postal: NSW Dams Safety Committee
PO Box 3720
Parramatta NSW 2124
Australia

Address: Level 3
10 Valentine Avenue
Parramatta NSW 2150
Australia

Phone: +61 (02) 9895 7363
Fax: +61 (02) 9895 7354
http: www.damsafety.nsw.gov.au
email: dsc@damsafety.nsw.gov.au



04) Lake Rowlands - 2010 Dam Safety Inspection Report (94)

(Tony Perry)

RECOMMENDATION:

1. That Council the information be noted.

REPORT

Council has received the 2010 Dam Safety Inspection Report on Lake Rowlands Dam, carried out by the Urban Water Branch Dam Safety Unit, a division of the NSW Office of Water (NOW).

The accompanying letter advises that the condition of the dam has not changed since the previous inspection and that the dam is performing satisfactorily. The letter further advises that there can be no guarantee that this will continue and the risk of a “sunny day” failure remains.

The report details a number of recommendations to be carried out to ensure the safety and integrity of the dam.

A copy of the letter from NOW, together with a copy of the inspection recommendations, is attached.

A full copy of the Report will be tabled at the meeting.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- | | |
|--|---------|
| 1 Letter from NSW Office of Water | 1 Page |
| 2 Lake Rowlands Dam Inspection Recommendations | 2 Pages |



GENERAL MANAGER
Central Tablelands Water
PO Box 61
Blayney NSW 2799

Contact: Peter Keep, Dam Safety Unit
Phone: (02) 8281 7333 (Direct)
Fax: (02) 8281 7351
Email: peter.keep@water.nsw.gov.au

Attention: Mr Tony Perry

Dear Sir

21 MAR 2011

2010 DAM SAFETY INSPECTION REPORT - LAKE ROWLANDS DAM

Please find enclosed the Inspection Report and two copies for the inspection carried out on 26 May 2010 by personnel from the Urban Water Branch Dam Safety Unit accompanied by Council's dam operations.

The inspection indicated that the condition of the dam has not changed since the previous inspection and the dam is performing satisfactorily. However, there can be no guarantee that this will continue into the future and the risk of a "sunny day" failure remains.

Council is requested to carry out the recommendations detailed in the report's "Recommendations Table" section and any recommendations carried over from previous Inspection Reports to ensure the continuing safety and integrity of the dam.

It is noted that Council has already attended to many of the recommendations contained in the 2008 Inspection Report issued by the former DWE and is commended for those actions. However, there remain a number of significant actions which need to be progressively addressed by Council to ensure the condition of the dam does not deteriorate further.

It is also most important that Council's dam operations personnel immediately report any "other than normal observations" in any of the dam's performance and/or physical condition to Council's dam specialist and the Dams Safety Committee Executive Engineer and inform NOW Manager Dam Safety Urban Water Branch as well.

Your continued cooperation in ensuring the safety and security of Council's dam is appreciated. Please direct any enquires to Mr Peter Keep, Dam Safety Program Coordinator, Urban Water Branch on (02) 8281 7333.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Palmer'.

Stephen Palmer
Manager Dam Safety
Urban Water Branch

2010 INSPECTION RECOMMENDATIONS - LAKE ROWLANDS DAM

Rec. No.	LOCATION	DETAIL / DESCRIPTION	PRIORITY
		Maintenance	
1	Seepage Pond and Weir	Clear out the downstream outlet channel and seepage pond & weir and ensure the telemetry system is operational.	Immediate.
2	Embankment	Remove the vegetation growth from the rip rap and provide additional rip rap protection where required as recommended by previous reports.	Routine maintenance
3	Auxiliary Spillway Channel	Clear out the auxiliary spillway approach channel.	Routine maintenance
		Inspections & Monitoring	
4	Outlet Works and Associated Pipe Work	Arrange a condition inspection of the outlet works and associated pipe work to determine the current condition and the maintenance requirements.	As soon as possible
5	Monitoring Data	Ensure that all the inspection and monitoring data is recorded, plotted and initially reviewed, then emailed at three monthly intervals to NOW Urban Water Branch dam Safety Unit : vince.barilla@water.nsw.gov.au .	Routine
6	Seepage Weir Measurements	Replace the V-notch weirs at Buttress 7 & 16 with by PVC pipes and manually measure the flow rates using a measuring jug and stop watch.	Council priority
7	Seepage Weirs identification & data.	Confirm the location of weirs 1, 2 and 3 and verify the accuracy of measurements from all 3 weirs.	Immediate.
8	Deformation Survey Network	Install a deformation survey network and carryout surveys in accordance with the ANCOLD Guidelines as recommended by previous inspection reports.	Immediate

Rec. No.	LOCATION	DETAIL / DESCRIPTION	PRIORITY
9	Concrete Structure	Prepare a Crack Map of the Upstream and Downstream Face Slabs and Buttresses and take photographs annually.	As soon as possible
		Dam Safety Surveillance Training	
10	New Operator Training	Enrol new operations personnel in Dam Safety Surveillance Training Course. Contact Adele Rudd at the NSW Dam Safety Committee on 02 9895 7364.	First available course
11	Refresher Training	Ensure all operational personnel attend refresher Dam Safety Surveillance Training every 5 years.	Ongoing
		Documentation	
12	Dam Safety Emergency Plan	Revise the current DSEP by substituting a nominated dam specialist where reference is made to the former DWE or NOW divisions, branches and personnel in the text, flow charts and the responsibilities & communications directories.	Immediate
13	Occupational Health & Safety	Carryout an OH&S Audit of all the areas round the dam and incorporate all the inspection maintenance and operating procedures in the revised O&M Manual.	Council priority
14	Operations & Maintenance Manual	Prepare an O & M Manual in accordance with the ANCOLD and DSC requirements.	DSC requirement

05) Lake Rowlands Proposed Augmentation (226)

(Tony Perry)

RECOMMENDATION:

1. That Council note the information.

REPORT

At the February 2011 meeting Council resolved as follows:

“That Council write to Centroc seeking a delegation to Federal Minister Simon Crean in support of the RDA funding submission for the Centroc Water Security Study and that the delegation comprise the Chair of Centroc, the Chairman of CTW, and the Mayor of Orange.”

The issue was discussed at the last Centroc board meeting and it was resolved that the Board seek a meeting with Ministers Crean and Burke regarding progressing the Centroc Water Security Study infrastructure elements including the augmentation of the dam at Lake Rowlands and that the representatives of this meeting to include the Chairs of Centroc and Central Tablelands Water, the Mayor of Orange, Mr K Boyd, Mr T Perry and Mr G Styles.

Subsequent to the Centroc Board meeting the CEO of Centroc was able to organise meetings with the federal Independent Tony Windsor and his advisor John Clements, the advisor to Minister Crean, Mr Ben Guranski and the Parliamentary Secretary for Sustainability and Urban Water, Senator Don Farrell.

The meetings were arranged for 21 March 2011 and were attended by the deputy Chair of Centroc and Mayor of Orange, Cr John Davis, CTW Chairman, Cr John Farr the General Manager of Orange and CTW General Manager.

It was disappointing that the delegation was unable to meet with the Independent Tony Windsor.

It would be fair to say that the meetings really did not achieve too much as the RDA Central West submission had not yet been received in Canberra. Senator Farrell was supportive of the proposal in principal and would look closely at it when received.

Mr Guranski from Minister Crean's office advised the delegation that the funding submission that would be forthcoming from the RDA did not appear to meet the funding guidelines which stipulate that projects must be “shovel ready” to qualify. He advised that he would look closely at the submission to see whether there would be any room to move within the guidelines and he also advised that he would look at whether there were any other funding programmes that could assist with the submission.

In an effort to progress the proposal further, the Centroc Water Security Committee will be endeavouring to conduct a workshop which would take a risk management approach to identifying key risks and some understanding around their mitigation.

These could include but are not limited to:

- What licensing issues will need resolving? Will licenses be transferable?
- What environmental issues are inherent in the project?
- How will the project navigate planning controls?
- How will the Water Sharing Plans impact the Project?
- What heritage issues are there?
- Are there any Land Rights claims to be considered?
- Are there any showstoppers around hydrology?
- Land ownership - who owns the land to be inundated?
- How are downstream users and riparian rights managed?

The General Manager heads up this Committee and Council will be kept fully informed on its progress.

In the meantime, further lobbying will continue both at federal and state government levels. The General Manager will be particularly keen to contact the new State Government as the three local National Party members have previously stated their support for the enlargement of Lake Rowlands.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

06) Internal Audit (3)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council approve the joint engagement of IAB Services for internal audit services by the WBC Alliance Councils of Blayney, Cabonne and Central Tablelands Water.

REPORT

At its meeting held on 11 August 2010, Council approved the appointment of the Mayor (or delegate) and Director of Finance & Corporate Services of Blayney Shire Council as the independent external members on the Audit Committee. Since this approval there have been many discussions internally and with the WBC Alliance Councils on how the internal audit function should be undertaken and who has the internal audit expertise to carryout such audits.

After further investigations and enquiries by the General Manager with other Centroc Councils with regards to internal audit functions, it was decided to meet with IAB Services who currently provide internal audit services for 12 Centroc Councils. As a result, a meeting was held at Blayney Shire Council on 25 March 2011 with attendees being the Director of IAB Services, Mr Steve Kent, General Manager and Finance Manager from Central Tablelands Water, Directors of Corporate Services from Blayney, Cabonne and Weddin Shire Councils, and the Executive Manager of the WBC Alliance.

Mr Kent presented and discussed at the meeting the internal audit services that IAB Services currently provide which includes the following:

- Development of Strategic and Annual Internal Audit Plan;
- Implementation of Annual Plan (reviews);
- Advice and other support to Management;
- Audit Committee selection, induction, training, secretariat support, attendance, reporting; and
- Liaison with external auditors

Mr Kent also advised that IAB Services only specialise in and operate in the public sector and have over 80 consultants all of whom are experienced senior consultants from public and private sectors.

Indicative costs for internal audit services to be provided by IAB Services are approximately \$10,000 to \$15,000 per annum, depending on how many audits are conducted and the scope of those audits.

The proposed joint engagement of IAB Services for internal audit services by the WBC Alliance Councils of Blayney, Cabonne and Central Tablelands Water would ensure that the internal audit functions are conducted professionally and in accordance with DLG Internal Audit Guidelines, as IAB Services have the relevant internal audit experience and expertise.

BUDGET IMPLICATIONS

Provision has been made in the 2011/12 Budget to cover internal audit costs during the year.

POLICY IMPLICATIONS

Council policy on internal audit was adopted at its August 2010 meeting.

Attachments

Nil

07) WBC Alliance - Project Officer's Report (356)

(Donna Galvin)

RECOMMENDATION:

1. That the information be noted.

***WBC Alliance Report for Council meeting April 2011***

(Prepared by the Executive Manager, WBC Alliance)

IT Corporate Systems Project

Following the approval from the councils to enter negotiations the Implementation project team has been formed. Wellington have commenced their negotiations with Civica and meetings are scheduled with IT Vision and Blayney, Cabonne, CTW and Gilgandra for 13th and 14th April.

A more detailed project plan will be developed then and I will provide details of the key milestones in my next report.

Funding Opportunities**REGIONAL AND RURAL RESEARCH AND DEVELOPMENT GRANTS (COMMONWEALTH)**

1. I am finally pleased to advise that Minister Crean has approved the funding variation we submitted to use the \$15k we received from this group last year.

The purpose of this research project is:

- To review and document the history of the WBC Strategic Alliance with a focus on the operating model, the governance, resourcing and objectives of the alliance (what worked well and what may have constrained and challenged)
- To fully examine and understand the benefits and alternative models including:
 - o shared service arrangements
 - o commercial business units
- To develop business case(s) for model(s) including the legal requirements of such arrangements within the constraints or requirements of the NSW Local Government Act.

I have arranged meetings in Sydney on 12th April to meet with Senior Officer from Department of Human Services that have recently implemented a shared services model. We also have a meeting with the Research Branch of the Australian Centre of Excellence for Local Government to discuss partnering with them on this research project.

This is one of the key priorities in the WBC Management Plan so this is great to get this important project underway.

2. As reported last month we have also submitted an application for \$25k funding to support the completion of our **Integrated Planning and Reporting requirements**. We are awaiting the advice on this application.
3. The Commonwealth Government has also announced \$100 million in funding through their **Regional Development Australia Fund**. The General Managers, other key staff and I will be investigating options for funding under this program.

Climate Change Plans and Urban Sustainability Plans

I am pleased to advise that the final documentation we were required to complete for the climate change planning has been finalised. We will now wait for State Wide Mutual to develop draft plan.

The Urban Sustainability plan has also been completed.

Internal Audit:

The Councils of Cabonne, Blayney and Central Tablelands water have agreed to work together to progress the internal audit process. We have also been in negotiation with Weddin Council who are considering also joining with this group. We should be able to negotiate a better rate with the Auditing body if we work together.

These councils met on 25 March with representative from IAB which is a Unit with the Premiers Department that provide internal audit services to public sector organisations. We have agreed to engage IAB for the provision of these services.

At this stage we anticipate completing the high level risk analysis and development of an audit plan before June. This will outline a 3 year rolling audit schedule.

The other key priority is for each of the councils to form their internal audit committee. We will conduct joint training for these committee members once they are established. This will result in savings for the individual councils.

Wellington have already progressed with their internal audit process.

Integrated Planning and Reporting

We have now formed an Alliance project to ensure the individual councils are able to meet the compliance requirements of the Department of Local Government for this. We have made great progress in the last couple of weeks in regards to this:

- we developed and submitted a joint funding application (see above)

- we developed and then released an Expression of Interest package for the engagement of consultants to assist with the IP&R project
- following evaluation of EOI's we have selected a consultant – a company called groupwise who have done work in this area with Cowra, Parkes and Wagga
- we meet with them on 4th April to finalise project plan and key timelines.

I will be able to provide more details in my next report on the critical phases of this project. One of the first tasks will be to ensure both staff and elected members are clear on their role in this process, particularly relating to community consultation.

We were able to negotiate a \$42 000 saving on the cost of the consultant by working collectively on this project. There will also be other savings during this project on joint training and development of templates that can be used for all three councils.

This will be a very large project and must be completed by March 2012.

Presentation at 4th National Local Government Workforce Development Forum

We have been invited to do a presentation at this forum in Canberra on 7th April relating to the work we did on workforce profiling and the subsequent \$157,000 funding we received for training of staff. We were specifically asked to present as we had done this as an Alliance project, and that we had been able to secure so much funding (we had actually been awarded over \$300k in funding but as we had to partly match the funding our internal funding was somewhat restricted).

This is a great opportunity to promote the alliance and the great project we are doing. Unfortunately none of the HR Managers can attend so I will be presenting on their behalf.

Upcoming events:

4th April – Integrated Planning and Reporting Project team meeting

7th April – presentation of our Workforce Profiling Project at the national conference

12th April – visit to Sydney for meetings with Centre Excellence Local Government

13th/14th April – meetings with IT Vision regarding project management and contract negotiations

20 April – Professional Team meeting in Wellington

27 April – Standard Conditions Project Team meeting

4 May – WBC Board meeting in Blayney

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

08) Mandurama Progress Association - Mandurama Reservoir (124)

(Tony Perry)

RECOMMENDATION:

1. That Council give permission to the Mandurama Progress Association to have an artistic mural painted on Council's water reservoir in Mandurama, subject to consultation with Council on the final design.

REPORT

Council has received a letter from the Mandurama Progress Association Inc. Seeking permission to have an artistic mural painted on Council's water reservoir in Mandurama.

The General Manager has discussed this request with the Operations Manager and both agree that this request can only enhance the appearance of the reservoir and the streetscape of the village.

A copy of the Association's letter is attached.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Letter from Mandurama Progress Association 1 Page

Mandurama Progress Association Inc.
c/o Mandurama Post Office
Mandurama, NSW 2792



23rd March 2011

ATTENTION, MR TONY PERRY – GENERAL MANAGER

Dear Mr Perry

I write on behalf of The Mandurama Progress Association Inc. Our President, Mrs Narelle Riley, recently contacted you regarding obtaining permission to have an artistic mural painted on a water tank in town. The tank is situated on the Mid Western Highway, at the Lyndhurst edge of Town.

We love our small community, and have recently come up with many wonderful ways to improve our streetscapes by giving Mandurama a fresh and lively facelift.

One such idea was to have a mural painted on one of the various buildings or structures in town. It was eventually agreed that due to its highway frontage and hilltop position, the water tank was the best place for such a mural to be viewed and appreciated.

Our aim would be to gather input from the local community regarding what the mural should signify. Local artist/s would be encouraged to be involved in the design and completion, with the possibility of the local school children being involved in the project as well.

If approved, this will be a wonderful project in so many ways, for so many people, with the final result being something the entire community will be extremely proud to have sitting on the top of the hill for all to see.

We hope that you will consider our request, and can assure you that we will work with all of the relevant authorities every step of the way to ensure that this mural is done professionally, tastefully, respectfully, and safely.

I look forward to your reply.

Yours sincerely,

Kim Reid

Secretary, Mandurama Progress Association Inc.

0403 437 539

09) Annual Staff Picnic (223)

(Tony Perry)

RECOMMENDATION:

1. That approval be given for the closing of Council's administration office on 20th May 2011 for the occasion of the Annual Award Staff Picnic Day.

REPORT

Council's Annual Staff Picnic Day has been scheduled for Friday the 20th May in Canowindra. Councillors will be advised of the venue, time, activities and all other details and are invited to attend and participate in whatever is organised.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

10) Purchase of Plant (87)

(Darrell Sligar)

RECOMMENDATION:

1. That Council endorse the action of the Plant Committee.

REPORT

During the past two months, Council purchased four vehicles and sold two.

Purchases

2011	Toyota Hilux Utility	\$35,765.00 x 2
2011	Toyota Kluger Wagon	\$38,391.00
2011	Hino 716 3m ³ Tipper	\$48,840.00

Sales**February 2011 – March 2011 Plant Sales**

Plant	Date of Purchase	Purchase Price (GST exc)	KM's (000)	Sale Date	Depreciated Value (20% per year)	Sale Price (GST exc)	Profit/(Loss) on sale
Commodore Utility	09/12/2009	\$24,205	29	27/03/2011	\$18,211	\$19,727	\$1,516
Toyota Kluger	29/04/2010	\$39,576	25	04/04/2011	\$32,203	\$33,272	\$1,069

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

11) Maintenance of Council's Systems (105)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT*a) Meter Replacement/Service Replacement Program*

Fourteen service replacements were completed in the last two months, twelve on Trunk Main 'L' and Trajere Rural Scheme, and two in Blayney.

b) Hydrant/Valve Maintenance

Hydrant maintenance continued throughout the county area over the past two months in Canowindra, Eugowra, Grenfell, Quandiella, Cargo, Cudal and Manildra. A new hydrant was installed in Stillingfleet Street, Blayney.

c) Trunk Main Inspections

Trunk main inspections were carried out on Trunk Main 'F' from Browns Creek to Millthorpe, Trunk Main 'D' from Carcoar Plant to Browns Creek and Trunk Main 'L' from Gooloogong to Eugowra. All fence markers, pits and valve covers were repainted and cleaned around.

d) Rural Scheme Inspection

Nyrang Rural Scheme was inspected with all fence markers, pits and valve covers repainted and cleaned around.

e) Filtration Plants

Two sludge lagoons at Carcoar Plant and one at Blayney Plant were cleaned during the past two months.

f) Main Extension

Two mains extensions were completed for developers over the past two months, the first in Cook Street, Blayney 75 meters x 100mm, the second in Pitt Street, Millthorpe 150 metres x 100mm

g) Capital Works

The Millthorpe main replacement continued with a further 300 metres of main installed and ten customers services replaced.

h) Safety Audit

A quarterly safety audit was completed in March with no concerns from staff being raised.

i) Tool Tagging

A check of electrical tools was carried out at Grenfell and Canowindra depots with all tools being retagged.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

12) Performance of Council's Systems (105)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT*i) Main breaks*

The main failures recorded during the past two months are listed in the table below.

Location		Date	Size	Comment
Blayney	Stanfield Close	12.02.2011	100mm	Split Length
Millthorpe	Park Street	04.03.2011	100mm	DNR
Millthorpe	Park Street	08.03.2011	100mm	DNR
Sth Canowindra	Robinson Street	21.01.2011	100mm	Split Length
Manildra	Carty's Lane	27.02.2011	100mm	DNR
Trunk Main 'C'	"Bingerra" Walli	15.02.2011	225mm	Weld
Trunk Main 'F'	Blayney to Millthorpe	09.03.2011	150mm	Split Length
Rural Scheme	Nyrang Creek	04.02.2011	100mm	DNR
Rural Scheme	Nyrang Creek	08.02.2011	50mm Poly	
Rural Scheme	Nyrang Creek	24.02.2011	40mm Poly	
Rural Scheme	Trajere	28.02.2011	100mm	DNR

j) Reservoir Levels

All reservoir levels have been maintained at or near 100% of capacity.

k) Service Complaints and Requests

A summary of service complaints and requests received for the last two months are as follows:

Dirty Water	3	Leaking Hydrant	3
Leaking Meter	5	Leaking Service	8
Low Pressure	0	Main Break	3
Meter Burst	1	Meter not shutting off	5
No Water	2	Customer Damaged Service	0
Excess Water Usage	0	Customer Damaged Main	0
Water Quality Complaint	2	Maintenance	1
Main Inspection	0	Stop Valve Leak	0

A further summary detailing all service complaints and requests is enclosed with the business paper.

l) Lake Rowlands

The level of Lake Rowlands has decreased from 98% to 95% at the 1st April 2011.
The discharge over the past two months was 576 megalitres.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

13) New Water Services (80)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT

During the past two months there has been no new water services connected to Council's mains.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

- 14) **Water Leakage - Account 40802-00000-6 (299)**
Water Leakage - Account 3991-03000-2 (287)
Water Leakage - Account 1576-01000-1 (283)
Water Leakage - Account 41918-00000-5 (299)
Water Leakage - Account 8021-00000-8 (296)

(Tony Perry)

RECOMMENDATION:

1. That, as these matters deal with items that are subject to the affairs of an individual, Council consider it in Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

Attachments

Nil

15) Information Technology Corporate Systems Replacement Tender (356)

(Gavin Rhodes)

RECOMMENDATION:

1. That, as these matters deal with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, Council consider it in Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

Attachments

Nil

16) Questions on Notice

(Tony Perry)

No questions on notice were received.

Attachments

Nil

17) Proceed to Committee of the Whole

(Tony Perry)

RECOMMENDATION:

1. That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

Council should exclude the press and public at this point, for confidential discussion on the items referred to Committee

Attachments

Nil

18) Report of the Committee of the Whole

(Tony Perry)

RECOMMENDATION:

1. That the recommendations of the Committee of the Whole be adopted.

Attachments

Nil

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Weddin
Shire Council, on Wednesday, 16 February 2011,
commencing at 10.30am**

<u>Present</u>	Cr. John Farr	(Chairman)	Cabonne
	Cr. Kevin Duffy		Cabonne
	Cr. Geoffrey McClelland	(Deputy Chairman)	Weddin
	Cr. Barry Hinde		Weddin
	Cr. Geoffrey Braddon OAM		Blayney
	Cr. Kevin Radburn		Blayney
	Tony Perry	(General Manager)	
	Darrell Sligar	(Operations Manager)	
	Gavin Rhodes	(Finance Manager)	

PUBLIC FORUM

There were no persons in attendance at the time set aside for the public forum.

APOLOGIES

Nil

CONFIRMATION OF MINUTES**11/001 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 8th December 2010, being minute numbers 372 to 395 inclusive, be confirmed.

(Cr. Hinde/Cr. Braddon)

CHAIRMAN'S MINUTE

Although we have had the busy Christmas season since our last meeting and I had ten days overseas, it has still been rather a busy couple of months, particularly in relation to the Lake Rowlands project. I think it is getting the momentum that we wanted prior to the State election. The General Manager and I had a meeting and inspection of the proposed new dam site with the State Member for Orange, Russell Turner, who fully endorses the proposal. We had a meeting with the Federal Member for Calare, John Cobb, who also fully endorses the proposal. We met with staff of Regional Development Australia Central West (RDA), which has taken the place of the Area Consultative Committees. The Centroc Study is on the agenda of the RDA as one of the priorities to be recommended to the Federal Government for funding. Through the RDA we are seeking \$5 million for preconstruction studies.

Yesterday, the General Manager and I met with Federal Senator Barnaby Joyce. We attended a National Party luncheon in Orange and, following the luncheon, Senator Joyce travelled out to Lake Rowlands to inspect the proposed site of the new dam and to inform himself on the details of the proposed project. Also in attendance was the State National Party candidate for Orange, Andrew Gee, as well as representatives from Orange City Council and Cabonne and Blayney Councils.

Senator Joyce proved to be a very interesting person and he holds some very important portfolios in the Shadow Ministry. He is the Deputy Leader of the National Party in the Upper House, he's the Opposition Spokesman for Regional Development, Local Government and Water and he claims that, if they win government, they will be his portfolios, regardless.

In his address at the National Party luncheon, Senator Joyce said he was dead against the \$42 billion National Broadband Network (NBN) and he was very concerned with the Greens having the balance of power in the Upper House after 1 July 2011.

Andrew Gee, the State National Party candidate standing to replace Russell Turner in the seat of Orange, also made some interesting comments. He said that, if the Coalition win the March State election, they would immediately create a \$5billion infrastructure fund with \$1.6billion being directed directly at regional Australia. He also stated that, if they win government, they are going to audit all Local Government areas and compare the back log of what works are required to be done, the costing of them and whether each council is a viable organisation

The General Manager recently made me aware of an interesting little issue, which is that my 28 years on Council makes me the longest serving Councillor on Central Tablelands Water and I am your longest serving Chairman with 16 years continuous years in that position. That is a little hallmark that I am proud of, but wasn't aware of until the General Manager told me.

11/002 RESOLVED:

That the Chairman's Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Braddon/Cr. Hinde)

COUNCILLOR REPRESENTATION:

Councillor McClelland represented Council at the Shires' Association 'E' Division Meeting at Cowra on 11th February 2011.

01) BUDGET REVIEW STATEMENT - 31ST DECEMBER 2010 (15)

11/003 RESOLVED:

That the budget review statement for the quarter ended 31st December 2010 be accepted, and the variations therein be adopted.

(Cr. Duffy/Cr. McClelland)

02) FINANCIAL MATTERS (4)

11/004 RESOLVED:

That the information be noted.

(Cr. Braddon/Cr. Duffy)

03) GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT (113)

11/005 RESOLVED:

1. That Council note the report on the Government Information (Public Access) Act;
2. That Council adopt the Draft Access to Information Policy under the GIPA Act 2009;
3. That Council adopt the Draft Publication Guide;
4. The Council adopt the proposed fees; and,
5. That the fees be exhibited for public comment for 28 days in accordance with section 610F of the Local Government Act.

(Cr. Duffy/Cr. Radburn)

04) LGSA - ONE ASSOCIATION (139)

11/006 RESOLVED:

That Council endorse the decision of the LGSA One Association Convention with the understanding that County Councils are eligible for Ordinary membership, have equal voting rights on conference motions but are not eligible to vote on Board Membership or be eligible for Board Membership.

(Cr. Radburn/Cr. Duffy)

05) LGSA - QUEENSLAND FLOODS (139)

11/007 RESOLVED:

That Council contribute \$1,000 to the Queensland Premier's Flood Appeal.

(Cr. Braddon/Cr. Duffy)

06) LAKE ROWLANDS - PROPOSED AUGMENTATION (226)

11/008 RESOLVED:

That Council write to Centroc seeking a delegation to Federal Minister Simon Crean in support of the RDA funding submission for the Centroc Water Security Study and that the delegation comprise the Chair of Centroc, the Chairman of CTW, and the Mayor of Orange.

(Cr. Duffy/Cr. Radburn)

07) INFRASTRUCTURE AUSTRALIA - REPORT ON LOCAL WATER UTILITIES (217)

11/009 RESOLVED:

That Council forward a submission to Infrastructure Australia opposing the State Owned Corporate model advocated by AECOM in the Review of Regional Water Quality & Security, prepared for Infrastructure Australia, and advocate the retention and promotion of the County Council model as the most appropriate method of providing water supply services to regional NSW.

(Cr. Braddon/Cr. Radburn)

08) LAKE ROWLANDS - SOCIETAL RISK ASSESSMENT (94)

11/010 RESOLVED:

That the information be noted

(Cr. Radburn/Cr. Braddon)

09) STAFF MOVEMENTS (349)

11/011 RESOLVED:

1. That the information be noted

2. That a letter of support be sent to Rebecca Stammers and her family

(Cr. Duffy/Cr. Radburn)

10) WBC ALLIANCE - PROJECT OFFICER'S REPORT (356)

11/012 RESOLVED:

That the information be noted.

(Cr. Duffy/Cr. Braddon)

11) GUIDE TO MURRAY DARLING BASIN PLAN (229)

11/013 RESOLVED:

That Council endorse and support the submission of Centroc to the Guide to the Murray Darling Basin Plan.

(Cr. Radburn/Cr. Braddon)

12) MAINTENANCE OF COUNCIL'S SYSTEMS (105)

11/014 RESOLVED:

That the information be noted.

(Cr. Duffy/Cr. McClelland)

13) PERFORMANCE OF COUNCIL'S SYSTEMS (105)

11/015 RESOLVED:

That the information be noted.

(Cr. Duffy/Cr. Hinde)

14) NEW WATER SERVICES (80)

11/016 RESOLVED:

That the information be noted.

(Cr. Duffy/Cr. Radburn)

**15) WATER LEAKAGE - ACCOUNT 2788.00000.4 (285)
WATER LEAKAGE - ACCOUNT 23304.01000.4 (298)**

11/017 RESOLVED:

That, as these matters deal with items that are subject to the affairs of an individual, Council consider it in Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

(Cr. Duffy/Cr. Radburn)

16) QUESTIONS ON NOTICE

No questions on Notice were received.

17) PROCEED TO COMMITTEE OF THE WHOLE

11/018 RESOLVED:

That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Duffy/Cr. Radburn)

18) REPORT OF THE COMMITTEE OF THE WHOLE

WATER LEAKAGE – ACCOUNT NUMBER 2788-00000-4 (285)

RECOMMENDATION:

That Council grant a one-off concession of 50% off the consumption on the October 2010 water account.

(Cr. McClelland/Cr. Duffy)

WATER LEAKAGE – ACCOUNT NUMBER 23304-01000-4 (298)

RECOMMENDATION:

That Council adheres to its policy of not granting concession for water leakage but that the consumer be given the option of paying the account within a reasonable time by instalments.

(Cr. Hinde/Cr. Braddon)

LATE ITEM

WATER LEAKAGE – ACCOUNT NUMBER 61004-00000-8 (299)

RECOMMENDATION:

That Council grant a one off concession off 100% off the consumption on the January 2011 water account.

(Cr. McClelland/Cr. Braddon)

RECOMMENDATION:

That as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Duffy/Cr. Braddon)

11/019 RESOLVED:

That the recommendations of the Committee of the Whole be adopted.

(Cr. Duffy /Cr. McClelland)

Next Meeting: The next meeting of Central Tablelands Water will be held in Blayney on the 13th April 2011.

There being no further business, the Chairman declared the meeting closed at 12.50pm.